

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to authorize the General Manager to approve a Contract after completion of a competitive process for **Electric Utility Line Work Crews**.

Board Meeting Date: November 1, 2016

Project Name/Contract#: Electric Utility Line Work Crew

Primary Contact: Mel Damewood Ext. 7145

Purchasing Contact: Sarah Gorsegner Ext. 7348

### Contract Amount:

Original Contract Amount: \$ up to 400,000

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$ up to \$400,000

**Resulting Cumulative Total:** \$ up to \$400,000

### Contracting Method:

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption:

Term of Agreement: Up to 5 years, as needed

Option to Renew? No

Approval for purchases "as needed" for the life of the contract Yes

Proposals/Bids Received (Range): Bidding range is expected to be between \$79 and \$86/labor hour based on prevailing wage rates plus mark up for profit and overhead

Selection Basis: Lowest responsive and responsible Bid

Narrative:

This consent item requests that the Board authorize the General Manager to sign the contract for electric utility line work crews. Union requirements and prevailing wages will likely result in a narrow band of qualified bidders.

Electric Operations generally maintains five crews; due to recent injuries, Electric Operations can only staff four of the five required crews. The current workload and the approaching storm season require a contracted crew as soon as possible. The contract crew will then be available on an as-needed basis for storm events or limited EWEB staffing availability.

Work will include installation, repair and maintenance of transmission and distribution lines and auxiliary equipment including, but not limited to, poles, conductor, cross arms, pins, insulators, guys, transformers, and switch racks. Contractor will provide equipment and supervision for the crew, planning and materials use will be supported by EWEB. Work may also include PUC, customer required, and routine maintenance activities.

A contractor has not yet been selected. Staff plans to issue a solicitation by the end of October 2016. The solicitation will be posted on the EWEB website, the Daily Journal of Commerce, and the State of Oregon's procurement site, ORPIN. The solicitation is expected to close mid-November and final contract award executed as soon thereafter as feasible, pending completion of the evaluation and negotiation of the contract.

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

**ACTION REQUESTED:**

Management requests the Board authorize the General Manager to sign the resulting contract up to \$400,000 and report back to the Board with the actual contract value and bid results in order to avoid losing several critical weeks that may postpone contract activities. Funds for this work are available in the 2016 and planned 2017 budget.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_