

# EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **HD Fowler Company** for **Ductile Iron Fittings**.

Board Meeting Date: October 4, 2016  
 Project Name/Contract#: 023-2016 Ductile Iron Fittings  
 Primary Contact: Mel Damewood Ext. 7145  
 Purchasing Contact: Collin Logan Ext. 7426

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

**CONTRACT AMOUNT:**  
 Original Contract Amount: \$1,200,000 (over 5 years)  
 Additional \$ Previously Approved: \$ n/a  
 Invoices over last approval: \$ n/a  
 Percentage over last approval: n/a %  
 Amount this Request: \$1,200,000 (over 5 years)  
**Resulting Cumulative Total:** \$1,200,000.00 (over 5 years)

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

**CONTRACTING METHOD:**  
 Method of Solicitation: Formal Invitation to Bid  
 If applicable, basis for exemption: n/a  
 Term of Agreement: 1 years  
 Option to Renew? Yes, up to 5 years  
 Approval for purchases "as needed" for the life of the contract Yes  
 Proposals/Bids Received (Range): 3, (see table below)  
 Selection Basis: Lowest responsive bidder, evaluated per lot

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input checked="" type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

**NARRATIVE:**

The Board is being asked to approve a new contract with **HD Fowler Company** of Eugene, OR for the purchase of Ductile Iron Fittings on an as needed basis.

In August 2016, Staff issued a formal ITB for the purchase of Ductile Iron Fittings to replenish stock, on an as needed basis. The solicitation was issued for nearly 300 separate parts broken into two lots with each lot to be awarded to the lowest responsible and responsive bidder.

	HD Fowler	Consolidated Supply	Ferguson
LOT A	\$ 996,785.85	\$ 1,012,901.75	\$ 1,020,417.30
LOT B	\$ 203,583.00	\$ 223,951.50	<b>no bid</b>
TOTAL	\$ 1,200,368.85	\$ 1,236,853.25	\$ 1,020,417.30

HD Fowler Company, Ferguson Waterworks (Tangent, OR), and Consolidated Supply Company (Eugene, OR) submitted bids. HD Fowler Company was determined to be the lowest responsive and responsible bidder for both lots (Ferguson elected to not bid on LOT B).

Historical procurement metrics predict the total spend over the life of this 5-year agreement will be approximately \$1,200,000. The actual dollar amount however cannot be known and could exceed or be less-than the anticipated spend. Purchases will be based on need and not on any pre-specified quantity. The annual cost will be within the amount budgeted for that specific year.

If approved, Staff will purchase Ductile Iron Fittings from HD Fowler as needed. The contract is for one-year with the option to renew for four additional one year periods.

**ACTION REQUESTED:**

Management requests the Board approve a Price Agreement with **HD Fowler Company** for **Ductile Iron Fittings**. Funds for these purchases were budgeted for 2016 and will be budgeted annually.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Chief Engineering & Operations Officer: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_