



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Mital, Simpson, Helgeson, Manning and Brown
FROM: Mel Damewood, Engineering Manager
DATE: July 13, 2015
SUBJECT: LTD/EmX Project – Underground Electric Utility Relocations construction contract submitted for approval
OBJECTIVE: Approved contract

Issue

EWEB is actively relocating electric infrastructure needed to accommodate LTD's West Eugene EmX Extension Project.

Background

Lane Transit District initiated the West Eugene EmX project to extend express bus service from downtown Eugene to west Eugene. EWEB staff has identified many conflicts between utility infrastructures and proposed street changes.

Where existing buildings or other facilities prohibit the simple relocation of electric poles to clear conflicts, EWEB will underground those facilities. Undergrounding electric service in the West 11th Avenue area will require trenching for the installation of conduits and vaults.

Discussion

In June 2015, staff solicited bids for substructure installation services for LTD/EmX utility relocations. Two bids were received and evaluated. Professional Underground Services was determined to be the lowest bidder and was deemed to be responsive and responsible.

The work to be performed under this proposed contract includes: trenching; installing vaults/boxes, associated grounding, conduit, and pole dips; and asphalt restoration. This work will be completed in conjunction with the required overhead and underground facilities relocations to be completed by EWEB electric crews.

TBL Assessment

This project is in response to LTD's EmX extension project. LTD is receiving federal funds for the project. There is an Intergovernmental Agreement (IGA) in place between EWEB and LTD for the required work, and the funds expended by EWEB will be reimbursed by LTD.

Recommendation

Management recommends that the Board authorize staff to execute the contract with Professional Underground Services.

Requested Board Action

Management requests Board approve a new contract with **Professional Underground Services** for the **Electric Substructure Installation to accommodate LTD's West Eugene EmX Extension Project in the amount of \$1,707,000**. Funds for this work are budgeted for 2015 and will be budgeted for 2016, and will be reimbursed through an IGA with LTD. If you have any questions, please contact Mel Damewood at (541) 685-7145, or mel.damewood@eweb.org

EWEB BOARD AGENDA ITEM ACTION REQUEST
For Contract Awards, Renewals, and Increases generally over \$1 million

The Board is being asked to approve a new contract with **Professional Underground Services** for the **Electric Substructure Installation to accommodate LTD's West Eugene EmX Extension Project**.

Board Meeting Date: July 21, 2015
Project Name/Contract#: Electric Substructure Installation/ITB 001-2015
Primary Contact: Mel Damewood Ext. 7145
Secondary Contact: Roger Gray Ext. 7130
Purchasing Contact: Tracy Davis Ext. 7468

Action Requested:

☒ Contract Award
☐ Contract Renewal
☐ Contract Increase
☐ Other

Contract Amount:

Original Contract Amount: \$ 1,707,000
Additional \$ Previously Approved: \$ N/A
Invoices over last approval: \$ N/A
Percentage over last approval: N/A %
Amount this Request: \$ 1,707,000
Resulting Cumulative Total: \$ 1,707,000

Funding Source:

☐ Budget
☐ Reserves
☐ New Revenue
☐ Bonding
☒ Other

Contracting Method:

Method of Solicitation: Invitation to Bid
If applicable, basis for exemption: N/A
Term of Agreement: July 23, 2015 thru June 6, 2016
Option to Renew? No
Approval for purchases "*as needed*" for the life of the contract No

Form of Contract:

☐ Single Purchase
☐ Services
☐ Personal Services
☒ Construction
☐ IGA
☐ Price Agreement
☐ Other

NARRATIVE:

The Board is being asked to approve a new contract with Professional Underground Services for substructure construction services to accommodate LTD's West Eugene EmX Extension Project.

The work to be performed includes trenching and installing electric substructure along W. 11th Ave by open excavation to support the EWEB electric facilities relocation efforts.

In June 2015, staff solicited bids for substructure installation services for LTD/EmX utility relocations. Two bids were received and evaluated. Professional Underground Services of Eugene, Oregon, was determined to be the lowest responsive/responsible bidder. A bid was also received from Pacific Excavation of Eugene, Oregon. If approved, Professional Underground Services will provide construction services as specified in the solicitation documents.

ACTION REQUESTED:

Management requests Board approve a new contract with **Professional Underground Services** for the **Electric Substructure Installation to accommodate LTD's West Eugene EmX Extension Project**. Funds for this work are budgeted for 2015 and will be budgeted for 2016, and will be reimbursed through an IGA with LTD.

SIGNATURES:

Project Coordinator: _____

LT Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____