

## EWEB Board Consent Calendar Request

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve a new price agreement with **WESCO Distribution** for the periodic purchase of Molded Rubber Products (as needed to replenish stock).

Board Meeting Date: 7/21/15  
Project Name/Contract#: ITB 017-2015  
Primary Contact: Mel Damewood Ext. 7145  
Purchasing Contact: Ramie Alkire Ext. 7413

### Contract Amount:

Original Contract Amount: \$ 525,000  
Additional \$ Previously Approved: \$ n/a  
Invoices over last approval: \$ n/a  
Percentage over last approval: n/a %  
Amount this Request: \$ 525,000  
**Resulting Cumulative Total:** \$ 525,000

### Contracting Method:

Method of Solicitation: Formal Bid  
If applicable, basis for exemption: n/a  
Term of Agreement: July 22, 2015 – July 21, 2020  
Option to Renew? No

Approval for purchases "*as needed*" for the life of the contract Yes

### Narrative:

The Board is being asked to approve a new price agreement with **WESCO Distribution** of Portland, OR for the purchase of Molded Rubber Products on an as needed basis.

EWEB requires Molded Rubber Products for use in EWEB's electric distribution system. In May, 2015, EWEB issued a formal invitation to bid to establish a price agreement for the purchase of Molded Rubber Products. The solicitation was reviewed by seven (7) companies. Three (3) responses were received; WESCO Distribution was determined to be the lowest responsive and responsible bidder.

Responses were received by General Pacific of Portland, Oregon, HD Supply of Portland, Oregon, and WESCO Distribution, of Portland, Oregon.

Historical procurement data suggests that the total contract amount will be approximately \$525,000 over the total five-year period. The actual total dollar amount, however, is unknown and may be more or less than that estimated volume. Purchases will be based on need and not on any specific annual quantity. The annual cost will be within the amount budgeted for that specific year.

If approved, staff will purchase required Molded Rubber Products at the established prices over the life of the contract. The contract is for five years.

### ACTION REQUESTED:

Management requests the Board approve a new price agreement with **WESCO Distribution** for the purchase of **Molded Rubber Products**. Funds for this purchase were budgeted for 2015 and will be budgeted annually.

### Action Requested:

☒ Contract Award  
☐ Contract Renewal  
☐ Contract Increase  
☐ Other

### Funding Source:

☒ Budget  
☐ Reserves  
☐ New Revenue  
☐ Bonding  
☐ Other

### Form of Contract:

☐ Single Purchase  
☐ Services  
☐ Personal Services  
☐ Construction  
☐ IGA  
☒ Price Agreement  
☐ Other

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

LT Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_