

# EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new Contract with **Northwest Youth Corps** for **required vegetation maintenance services**.

Board Meeting Date: July 21, 2015  
Project Name/Contract#: Vegetation Maintenance / SC #2434  
Primary Contact: Steve Newcomb Ext. 7391  
Purchasing Contact: Tracy Davis Ext. 7468

<b>Action Requested:</b>	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

**Contract Amount:**  
Original Contract Amount: \$ 400,000 (over 5 years)  
Additional \$ Previously Approved: \$ N/A  
Invoices over last approval: \$ N/A  
Percentage over last approval: N/A %  
Amount this Request: \$ 400,000  
**Resulting Cumulative Total:** \$ 400,000 (over 5 years)

<b>Funding Source:</b>	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

**Contracting Method:**  
Method of Solicitation: Direct Negotiation  
If applicable, basis for exemption: EWEB Rule 3-275 Sole Source  
Term of Agreement: July 24, 2015 to July 23, 2020  
Option to Renew? Yes, Renewable annually up to 5 years  
Approval for purchases "as needed" for the life of the contract Yes

<b>Form of Contract:</b>	
<input type="checkbox"/>	Single Purchase
<input checked="" type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

## Narrative:

The Board is being asked to approve a new contract with **Northwest Youth Corps (NYC)** of Eugene, Oregon for required vegetation maintenance services.

EWEB is required (by FERC, Army Corps, DSL, etc.) to perform various wetland and stream restoration, wildlife habitat enhancement, native vegetation planting, and invasive plant species removal projects on EWEB owned or controlled properties. Contract services include the manual removal of non-native invasive vegetation, as well as planting of native species.

NYC is a youth job development organization that operates under ORS 344.425. Public bodies may enter into agreements with youth job development organizations for the provision of services by youth participants in connection with public resource projects. EWEB has contracted with NYC in the past, and their work has been exemplary. EWEB has determined that contracting with NYC provides required services at reasonable rates and assists in the training of youth participants.

If approved, Staff would contract with NYC on an "as-needed" project-by-project basis. Staff will identify vegetation maintenance and removal requirements as specific needs arise. Exact project parameters are unknown and no guarantee has been made with the contractor to purchase any specific annual amount. The contract would be for one year with an option, at EWEB's discretion, to renew for four additional one-year periods, the total potential contract term is 5 years. Staff estimates a possible total amount of \$400,000 over the five-year period.

## ACTION REQUESTED:

Management requests the Board approve a new contract with **Northwest Youth Corps** for **required vegetation maintenance services**. Funds for these services were budgeted for 2015 and will be budgeted annually.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

LT Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_