

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Halvorson Contracting**, for the **Electric Operations Remodel**.

Board Meeting Date: July 21, 2015

Project Name/Contract#: Electric Operations Remodel / ITB 013-2015

Primary Contact: Todd Simmons Ext. 7373

Purchasing Contact: Tracy Davis Ext. 7468

Contract Amount:

Original Contract Amount: \$131,000

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$131,000

Resulting Cumulative Total: \$131,000

Contracting Method:

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption: N/A

Term of Agreement: July 24, 2015 thru October 31, 2015

Option to Renew? No

Approval for purchases "*as needed*" for the life of the contract No

Action Requested:

☒ Contract Award
☐ Contract Renewal
☐ Contract Increase
☐ Other

Funding Source:

☐ Budget
☐ Reserves
☐ New Revenue
☒ Bonding
☐ Other

Form of Contract:

☐ Single Purchase
☐ Services
☐ Personal Services
☒ Construction
☐ IGA
☐ Price Agreement
☐ Other

NARRATIVE:

When the Roosevelt Operations Center was first designed, assumptions were made about current and future staffing levels as well as the configuration of the crew work areas for departments. Subsequent experience utilizing the current configuration has made it apparent that it is not as conducive to work crew efficiency as originally envisioned. In an effort to meet the needs of the current staff, this modification of interior space is required.

The current Line Crews Department Library and senior planner office walls will be removed to create a more efficient crew room for electric line crew employees. This space will provide a job discussion area and computer access for field employees. An office will be added in the Electric Operations area to accommodate the Senior Planner. Two offices will be added to the Electric Distribution Engineering area to provide a dedicated space for the entire Vegetation Management Department, and is designed for customers and contractors to interact with staff in the one area.

Staff issued an Invitation to Bid in May, 2015. Twelve companies reviewed the project and thirteen contractors attended the mandatory pre-bid meeting. EWEB received two bids, the lowest responsive and responsible bid was received from Halvorson Contracting of Creswell, Oregon. A bid was also received from GBC Construction of Corvallis, Oregon. If approved, Halvorson Contracting will provide construction services as specified in the solicitation documents.

ACTION REQUESTED:

Management requests Board approve a new contract with **Halvorson Contracting**, for the **Electric Operations Remodel**. ROC bond funds will be used to pay for this work.

SIGNATURES:

Project Coordinator: _____

LT Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____