



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Mital, Simpson, Helgeson, Manning and Brown
FROM: Cathy Bloom, Finance Manager and Gail Murray, Purchasing/Risk Manager
DATE: February 17, 2015
SUBJECT: Q4 2014 Contract Report
OBJECTIVE: Information Only

Issue

The Board requested that staff provide a quarterly report of contracts between \$20,000 and \$150,000 which would have come to the Board for approval under previous threshold amounts.

Background

The current thresholds are:

Purchase of all Goods, Equipment, Services and Personal Services:	\$ 150,000 or greater
Purchase of Construction Services:	\$ 100,000 or greater

Discussion

Attached is the Contract report for the fourth quarter of 2014. The contracts listed are those that would have previously come to the Board for approval, but which are now below the Board approval threshold.

Recommendation/Requested Board Action

None at this time. This information is provided for informational purposes only.

If you have any questions regarding the contracts, please contact the Purchasing Manager, Gail Murray.

2014 Fourth Quarter Contract Report

Execution Date	Contract #	Contractor	City, State	Description	Amount	Term	Contract Process	LT Manager
10/24/2014	2401	CLEAResult Consulting	Portland, OR	Residential LED Pilot Program, Phase II	\$50,000	10/17/14-3/31/15	Direct Negotiation	Freeman
12/1/2014	2403	Ward Insurance	Eugene, OR	Workers Compensation Services	\$125,000	12/1/14 - 11/30/19	Direct Negotiation	Kostopulos
12/19/2014	2407	AMEC	Portland, OR	Environmental Remediation services - Bunker C	\$94,800	12/19/14 - 7/31/15	Direct Negotiation	Newcomb
11/24/2014	2408	Jeannette Launer Attorney	Bend, OR	Legal Services for Riverfront Dev. Agreement	\$145,000	11/24/14 - 6/30/16	Direct Negotiation	Newcomb
8/20/2014**	035-2011-CO**	GDS Associates	Marietta, GA	Audit NERC Compliance-Task 1 Amendment	\$37,000	8/20/14-9/15/16	Formal RFP	Simmons
10/2/2014	047-2014	Asplundh Tree Expert	Kenmore, WA	Smith Creek Transmission Line Maintenance	\$43,458	10/2/14 - 12/1/14	informal ITB	Damewood
10/10/2014	042-2014	Sensus USA Inc.	Uniontown, PA	Price Agreement for Sensus OMNI water meters	\$500,000	10/10/14 - 10/9/15	Direct - SS 281	Taylor
12/29/2014	059-2014	OC Tanner	Portland, OR	Employee Service Awards	\$120,000	12/29/14 - 10/31/19	Informal RFP	Kostopulos
12/30/2014	14-0011	LCOG	Eugene, OR	Lidar Data Acquisition	\$80,000	12/1/14 - 6/30/18	IGA	Newcomb

** Contract executed 10/13/11 and approved by Board 9/6/11 for \$39,000.

Amendment executed for \$37,000 on 8/20/14, which is greater than a 25% increase to the originally approved contract, but less than \$150,000.

Total # of Executed Contracts between \$10,000 - \$20,0000 = 11

EWEB association for all above contracts = None