

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a form of agreement with **various Contractors for Aggregate Products.**

Board Meeting Date: February 4, 2014  
Project Name/Contract#: Rock Materials 056-2013  
Primary Contact: Brad Taylor Ext.7385  
Purchasing Contact: Sandra Hahn Ext.7163

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Contract Amount:

Original Contract Amount: \$750,000 (for 5 years)  
Additional \$ Previously Approved: N/A  
Invoices over last approval: N/A  
Percentage over last approval: N/A  
Amount this Request: \$750,000  
**Resulting Cumulative Total:** \$750,000 (for 5 years)

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Contracting Method:

Method of Solicitation: Formal Bid  
If applicable, basis for exemption: N/A  
Term of Agreement: February 4, 2014 to February 3, 2015  
Option to Renew? Yes, up to 5 years maximum  
Approval for purchases "as needed" for the life of the contract Yes

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

Narrative:

The Board is being asked to approve price agreements with **Delta Sand & Gravel, Eugene Sand & Gravel, and Wildish Sand & Gravel** (the "Final Contractors") for the purchase of rock materials (aggregate products.)

In December 2013, EWEB issued a formal Invitation to Bid for the provision of rock materials. The purpose of the bid was to establish set unit prices for the purchase of rock from multiple local suppliers of rock materials. The Final Contractors were all determined to be responsive-responsible bidders that met all bid requirements and technical specifications.

All three companies will be issued contracts and used to purchase rock materials based on the location of the EWEB job site and the type of rock required for that work. Delta Sand & Gravel was the lowest responsible-responsible bidder for material delivered to EWEB and will be the only company delivering material to EWEB for stockpiling.

These price agreements, if approved, will be for one year, and will be automatically renewed for an additional year upon the anniversary date of the contract, unless terminated by either party. Rock materials will be purchased on an "as needed" basis to replenish stock and for construction projects. Exact purchase amounts are unknown and no guarantee has been made with any supplier to purchase any specific annual quantity. Historical procurement data indicates that EWEB purchases approximately \$150,000 of rock materials each year; therefore, staff estimates the total contract amount to be valued at \$750,000 over the 5-year period. However, this is a requirements contract (price agreement); exact total amount of this contract is based on need and not on any specific dollar amount.

### ACTION REQUESTED:

Staff requests Board approve award of a price agreements contract with **Delta Sand & Gravel, Eugene Sand & Gravel, and Wildish Sand & Gravel** for purchase of rock materials on an "as-needed" basis. Funds for these purchases were budgeted for 2014 and 2015, and will be budgeted annually thereafter.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_  
Jeremiah Hunt

LT Manager: \_\_\_\_\_  
Brad Taylor

Purchasing Manager: \_\_\_\_\_  
Gail Murray

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_