

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Oregon Woods Inc.** for Wetland Mitigation Maintenance at the Roosevelt Operations Center.

Board Meeting Date: June 4, 2013

Project Name/Contract#: ROC Wetland Mitigation Maintenance/ITB 021-2013

Primary Contact: Steve Newcomb Ext. 7391

Secondary Contact: Roger Gray Ext. 7130

Purchasing Contact: Ramie Alkire Ext. 7413

Action Requested:

- Contract Award
- Contract Renewal
- Contract Increase
- Other

Contract Amount:

Original Contract Amount: \$ 145,000 over five years

Additional \$ Previously Approved: \$ n/a

Invoices over last approval: \$ n/a

Percentage over last approval: n/a %

Amount this Request: \$ 145,000

Resulting Cumulative Total: \$ 145,000 over 5 years

Funding Source:

- Budget
- Reserves
- New Revenue
- Bonding
- Other

Contracting Method:

Method of Solicitation: Informal Bid (Intermediate Procurement)

If applicable, basis for exemption: n/a

Term of Agreement: June 5, 2013 through June 4, 2018

Option to Renew? No

Approval for purchases "as needed" for the life of the contract Yes

Form of Contract:

- Single Purchase
- Services
- Personal Services
- Construction
- IGA
- Price Agreement
- Other

NARRATIVE:

The Board is being asked to approve a new contract with **Oregon Woods Inc.** for Wetland Mitigation Maintenance at the Roosevelt Operations Center.

The Roosevelt Operations Center (ROC) project wetland permits, Army Corps of Engineers (ACOE) and Department of State Lands (DSL) require EWEB to fully and successfully implement Wetland Mitigation, Compensatory Mitigation, and Restoration plans at the Roosevelt site. This implementation includes all practicable measures necessary to ensure the site's mitigation and restoration to the performance standards set forth in the respective plans. Responsibility to complete the required compensatory mitigation and restoration is not fulfilled until EWEB demonstrates mitigation success and receives written verification from ACOE and DSL. A measure of mitigation success includes the creation or enhancement of on-site wetlands. Developing wetlands involves maintaining native plants and clearing non-native plants which includes a variety of vegetation control practices including hand pulling, grubbing and the use of small hand and power tools as needed.

In May 2013, staff solicited informal bids for the wetland mitigation maintenance. One bid was received and evaluated. Oregon Woods Inc. was determined to be the lowest responsive/responsible bidder. If approved, Oregon Woods will provide the Wetland Mitigation Maintenance required at the ROC.

ACTION REQUESTED:

Management requests Board approval of a new contract with **Oregon Woods Inc.** for Wetland Mitigation Maintenance at the Roosevelt Operations Center. Funds were budgeted for 2013 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____