

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **ECONorthwest** for **Real Estate Development and Disposition Consulting Services**.

Board Meeting Date: June 4, 2013

Project Name/Contract#: Riverfront Real Estate Consulting Services

RFP 016-2013

Primary Contact: Kevin Biersdorff Ext. 7739

Secondary Contact: Roger Gray Ext. 7130

Purchasing Contact: Tracy Davis Ext. 7468

### Contract Amount:

Original Contract Amount: \$ \$250,000 over 5 years (estimate)

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$ \$250,000 over 5 years

**Resulting Cumulative Total:** \$ \$250,000 over 5 years (estimate)

### Contracting Method:

Method of Solicitation: Formal Request for Proposal

If applicable, basis for exemption: N/A

Term of Agreement: June 7, 2013 – June 6, 2015

Option to Renew? Yes, for additional three years

Approval for purchases "as needed" for the life of the contract Yes

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

### NARRATIVE:

The Board is being asked to approve a new contract with **ECONorthwest** for **Real Estate Development and Disposition Consulting Services**.

Staff issued an RFP in April 2013 to qualified consultants to provide Riverfront real estate consulting services. Two proposals were received and evaluated: Leland Consulting Group of Portland; and ECONorthwest of Eugene. ECONorthwest was selected as the highest ranked proposer. A notice of Intent to Award was sent to ECONorthwest, pending Board approval.

ECONorthwest will work with the Board to clarify values and priorities in the creation of a disposition strategy, and with staff to formalize partnerships and marketing approach. ECONorthwest will also interface with prospective developers on EWEB's behalf and evaluate purchase offers with respect to risks, costs, and revenues.

### ACTION REQUESTED:

Management requests Board approve a new contract with **ECONorthwest** for **Real Estate Development and Disposition Consulting Services**. Funds for these services were budgeted for 2013 and will be budgeted annually as needed.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_