



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Helgeson, Brown, Mital, Simpson, and Carlson
FROM: Sue Fahey, Chief Financial Officer; Sarah Gorsegner, Purchasing & Warehouse Supervisor
DATE: April 24, 2017
SUBJECT: Quarterly Contract Report for Q1 2017
OBJECTIVE: Information Only

Issue

The Board requested that management provide a quarterly report of awarded contracts above \$20,000 that are not approved on the consent calendar.

Background

A few years ago, the policy for Board approval was changed to align with Oregon Statute formal solicitation thresholds which streamlined the contract approval process and allowed the Board and staff to focus on higher dollar contracts and other strategic initiatives.

Current approval thresholds are at the formal solicitation threshold levels:

Purchase of all Goods, Equipment, Services and Personal Services: \$ 150,000 or greater
Purchase of Construction Services: \$ 100,000 or greater.

Discussion

Attached is the contract report for the first quarter of 2017.

Recommendation/Requested Board Action

None at this time. This information is provided for informational purposes only.

Contract Execution Date	Contractor	City, State	Description	Contract Amount	Contract Term	Contract Process	ET Manager
1/6/2017	Peterson Structural Engineers	Eugene, OR	Carmen Smith & Trail Intake Gate Dogging System Improvements	\$ 59,600	3/3/2017	Direct-QBS	Mel Damewood
1/12/2017	Northwest Hazmat Inc	Springfield, OR	Hazardous Material Cleanup Services	\$ 150,000	12/20/2021	*Informal Quotes at time of Emergency Declaration	Mel Damewood
1/26/2017	MWH	Portland, OR	Willamette River Raw Water Intake and Pump Station Prelim Design	\$ 85,000	4/21/2017	Direct-QBS	Mel Damewood
2/6/2017	R2 Resource Consultants	Redmond, WA	Permitting Activities at Leaburg Walterville	\$ 67,159	2/1/2019	Direct-QBS	Mel Damewood
2/8/2017	Peterson Structural Engineers	Portland, OR	Hayden Bridge Headhouse Seismic Upgrades Design	\$ 49,860	12/22/2017	Direct-QBS	Mel Damewood
2/15/2017	LCOG	Eugene, OR	Water Systems Planning Technical Assistance Activities	\$ 50,000	12/31/2022	Intergovernmental Agreement	Mel Damewood
2/22/2017	Belfor	Springfield, OR	Hazardous Material Cleanup Services	\$ 150,000	2/21/2022	*Informal Quotes at time of Emergency Declaration	Mel Damewood
2/27/2017	On Electric Group	Springfield, OR	Carmen Smith Security Improvements	\$ 51,307	5/3/2017	Informal Request for Proposal	Mel Damewood
3/7/2017	Findlay Engineering	Eugene, OR	Leaburg Safety Report	\$ 60,100	10/31/2017	Direct Negotiation	Mel Damewood
3/14/2017	Oldham Crane Service	Eugene, OR	Carmen Smith Power Tunnel Crane/ Platform Service	\$ 50,840	11/1/2017	Informal Request for Proposal	Mel Damewood
3/17/2017	USGS	Portland, OR	Source Water Protection Program	\$ 76,420	12/31/2017	Intergovernmental Agreement	Mel Damewood
3/23/2017	Branch Engineering	Springfield, OR	Topographic Surveying and Drafting	\$ 20,000	12/31/2018	Direct-QBS	Mel Damewood
3/24/2017	McKenzie Watershed Alliance	Eugene, OR	Matching EPA Grant to support schools involved with watershed monitoring projects	\$ 37,000	12/31/2018	Memorandum of Understanding	Mel Damewood
3/30/2017	Cornforth Consulting	Portland, OR	Leaburg Landslide Monitoring-Inclinometer and Peizometer Readings	\$ 86,000	6/30/2017	Direct Negotiation	Mel Damewood
3/30/2017	Cascade Health Solutions	Eugene, OR	Employee Assistance Program	\$ 100,000	3/31/2022	Direct Negotiation, exempt under ORS 279A.025 * Contracts for employee benefit plans	Lena Kostopulos

EWEB association for all above contracts = None

Qualification Based Selection (QBS) is required based on current statutes and EWEB Public Contracting Rules for consultants who provide architectural, engineering, land surveying, and related services. The selection process for contracts on this report requires selection from pre-qualified firms, contract values are based on negotiations and reviewed for appropriate effort and rate schedules.

*Prior to and during the Dec 2016 Storm EWEB had a requirement for Hazardous Material Cleanup Services. Staff requested rate schedules from 4 contractors with the intent to award contracts for work both during and after the storm event on an as needed basis.

Questions? Please contact: Sarah Gorsegner, 541-685-7348