

In Spanish

EUGENE WATER & ELECTRIC BOARD
APPLICATION FOR USE OF LLOYD KNOX PARK

BOOKED: _____
BY: _____

Park Diagram

Name of Organization (if appropriate) _____

Responsible Party _____ Phone _____

Address _____

Area Requested _____ Expected Attendance _____

Date of Use _____ Arriving At _____ A.M. / P.M. & Leaving At _____ A.M. / P.M.

Type of Event/Activity (be specific) _____

The Eugene Water & Electric Board (EWEB) will make the Lloyd Knox Park available to community organizations, public bodies, and any recognized nonprofit, nondiscriminatory organization with open membership.

Please initial in the space provided as an indication that you have read, understand, and will follow the guidelines listed below:

- _____ 1) Reservations are for the six group picnic areas only. The areas (Areas 1, 2, 3, 4, 5, and 6) are marked.
- _____ 2) Reservations are made for groups of 20 to 300. Smaller groups are welcome on a first come first served basis
- _____ 3) Your group is responsible for clean-up and replacing moved tables to their original locations. Continued use will be dependent upon care of the park by the users.
- _____ 4) The recreation field, horse shoe pits, and sand volleyball court **cannot** be reserved.
- _____ 5) The park closes at sunset and all park users must leave prior to closing.
- _____ 6) No overnight camping is allowed.
- _____ 7) No commercial activities or activities to which the public at large is solicited and charged an entrance fee are allowed. A commercial activity is defined as an event involving profit gain by an individual, group or commercial entity;
- _____ 8) **No** firearms or fireworks of any kind are permitted.
- _____ 9) **No** alcoholic beverages or illegal substances are permitted.
- _____ 10) On behalf of the above organization, it is agreed that I, and the organization I represent, shall indemnify and hold EWEB, its officers, agents and employees harmless from any and all claims, actions, liabilities, costs, including attorney fees and other costs of defense, arising out of or related to the activities of the organization or any of its members or guests during its use of Lloyd Knox Park under this application.
- _____ 11) I certify that I am the authorized representative of the above organization, and that I agree to the above regulations and policies. I understand that violation of any of these regulations and policies may require action by EWEB for collection of damages and will jeopardize future use of Lloyd Knox Park.
- _____ 12) I agree that during use of Lloyd Knox Park, _____ (name of responsible party and/or group or Organization) will not exclude anyone to discrimination because of the persons race, color, national origin, age, handicap, sexual orientation, religion, or sex.
- _____ 13) Horse shoes---and Volleyball --- **available upon request contact caretaker 541-556-7915**

A copy of your reservation will be sent to you confirming your area, time and date. Please be sure to bring a copy of your reservation with you on the day of the event.

Applicant's Signature _____ Date _____

03/19/2012

The Leaburg Park caretaker is **not** available:

Summer Season – April through September (Tuesday and Wednesday)

Winter Season – October through March (Saturday and Sunday),

The gates will be open to allow for set-up and break down, and to provide access to the physically disabled in and out of the site only during your reservation hours.

The organization or group must designate a representative who will be responsible for Rules, the protection, care, and cleanliness of their area of use in the park.

The grounds and tables they use must have garbage and trash disposed of before leaving.

EWEB reserves the right to use these facilities at any time; however, reservations will not be canceled without at least 24 hours notice.

Organizations or groups will be required to sign an agreement regarding use of the park.

EWEB reserves the right to exclude any individual, organization, or group from the premises.

You are free to tour the park at anytime during the park's operating hours. No appointment is necessary

Violation of the above policy and general rules, creation of a disturbance, or willful damage of any property or equipment may require action by EWEB for collection of damages and will jeopardize future use of the facility.

Questions concerning the use of these facilities, or to cancel your booking, call Monday thru Friday 8:00 a.m. to 5:00 p.m. EWEB at 685-7000. If you need to cancel your booking and EWEB is closed for the weekend then call the caretaker at Lloyd Knox Park at **541-556-7915**.

Area 1 **Large Groups of 100 to 300 people.** This is an open area with tables. Electric and water facilities are available and covered. People with smaller groups can reserve this area two (2) weeks prior to their event. This will give ample opportunity for larger groups to book their functions, but if it is not booked, will give a small group an opportunity to still reserve a space if there are no other spaces available.

Area 2 **Medium Sized Groups of 50 to 120 people.** This is an open area with tables. Electric and water facilities are available and covered. People with smaller groups can reserve this area two (2) weeks prior to their event. This will give ample opportunity for larger groups to book their function, but if it is not booked, will give a small group an opportunity to still reserve a space if there are no other spaces available

Area 3 **Groups of 40 - 50 people.** This is an open area with tables located near the water. There are only water facilities and a covered shelf available in this area.

Area 4 **Groups of 50 - 120 people.** This is a covered area with tables. Electric and water facilities are available. This area is located near the water.

There is an open area, located near **Area 4**, weddings are often performed near the lake and can accommodate around 100 people.

Area 5 **Groups of 20 - 80 people.** This is an open area called the Counsel Ring at the back of the park. It has a large area for a bonfire if fires are allowed. Electric and water facilities are available. There is a covered shelf area.

Area 6 **Groups of 50 - 60 people.** This is a covered area with picnic tables: Electric & water available Located near water.