

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **CH2M Hill** to provide engineering services to design a new Willamette 1325 Reservoir.

Backgrounder (if "yes," "See backgrounder information") No

Board Meeting Date: September 7, 2010

Project or Job Name: Design Services for Willamette 1325 Reservoir

Project Contact: Laura Farthing Ext. 7464

Purchasing Contact: Guy Melton Ext. 7426

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$121,464

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: \$0

Amount this Request: \$121,464

Resulting Cumulative Total: \$121,464

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Informal RFP

If applicable, basis for exemption: EWEB Rule 6-0270

Term of Agreement: September 8, 2010 – December 31, 2011

Option to Renew? No

Approval for purchases "as needed" for the life of the contract No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve a new contract with **CH2M Hill** to provide engineering services to design a new Willamette 1325 Reservoir.

The 2010 Capital Plan included budget to design a new Willamette 1325 Reservoir. The existing reservoir is 50,000 gallons and is too small to provide adequate fire storage, emergency storage and equalization storage. The new reservoir is expected to be about 500,000 gallons and will be a conventional reinforced concrete tank located on existing EWEB property. It will be sized to provide needed fire, emergency and equalization storage.

Staff issued an informal Request for Proposals to three qualified engineering firms for engineering services including design, bid period and construction period services. CH2M Hill and Murray Smith and Associates submitted proposals. CH2M Hill was selected based on past project experience and lower fees.

If approved, CH2M Hill will perform geotechnical investigation and seismic hazard analysis, prepare a preliminary design report, prepare construction documents, and provide support services and technical review during project construction.

ACTION REQUESTED:

Staff requests Board approval of a new contract with **CH2M Hill** to provide engineering services to design a new Willamette 1325 Reservoir. Funds for these services were budgeted for 2010.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____