

# EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to an existing Contract with **Aramark Uniform Services** for **uniform rental & laundry services**.

Board Meeting Date: September 7, 2010  
Project Name/Contract#: Uniform Rental & Laundry Services/Contract #034-2006  
Project Contact: Jim Origliosso Ext. 7335  
Purchasing Contact: Cheryl Golbek Ext. 7389

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Contract Amount:

Original Contract Amount: \$ 116,990  
Additional \$ Previously Approved: \$ N/A  
Invoices over last approval: \$ \_\_\_\_\_  
Percentage over last approval: 45%  
Amount this Request: \$ 53,215  
**Resulting Cumulative Total:** \$ 170,205

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Contracting Method:

Method of Solicitation: Formal Bid  
If applicable, basis for exemption: N/A  
Term of Agreement: November 8, 2006 thru November 7, 2011  
Option to Renew? Yes, Renewable annually up to 5 years total.

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

Approval for purchases "as needed" for the life of the contract Yes

### NARRATIVE:

The Board is being asked to approve an increase to an existing Contract with **Aramark Uniform Services** for uniform rental & laundry services.

In November 2006, the Board approved a five-year price agreement with Aramark Uniform Services for uniform and laundry services that included laundering and repairing overalls, walk-off mats, lab coats, shop rags, and towels and linens for EWEB fitness center and for first aid and physical therapy rooms. The estimated total contract amount at that time was \$116,990 over the total 5 years.

The contract allowed for service purchases on a scheduled or "as needed" basis. There has been an increased need for uniform rental and laundry services from what was originally estimated at the start of the contract. Additionally it is anticipated that there will be a need for additional services at the new Roosevelt Operations Center (ROC) similar to those at Headquarters. These factors necessitate staff's request of an increase to this contract.

The requested approval should allow for services to be provided through the end of the contract term which is anticipated to be November 7, 2011.

### ACTION REQUESTED:

Staff requests Board approve an increase to an existing Contract with **Aramark Uniform Services** for uniform rental & laundry services. Funds for these services were budgeted for 2010 and will be budgeted annually.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Division Director: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_