

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve the purchase of a service body for EWEB's fleet of utility trucks from **Scelzi Enterprises, Inc.**

Backgrounder No

Board Meeting Date: March 2, 2010

Project Name/Contract#: Fleet Truck – Water

Project Contact: Gary Lentsch Ext. 7470

Purchasing Contact: Quentin Furrow Ext. 7380

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

Contract Amount:

Original Contract Amount: \$135,314

Additional \$ Previously Approved: \$

Invoices over last approval: \$

Percentage over last approval: %

Amount this Request: \$135,314

Resulting Cumulative Total: \$135,314

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contracting Method:

Method of Solicitation: Exemption

If applicable, basis for exemption: EWEB Rule 3-0275 Sole Source

Term of Agreement: Delivery within 180 days

Option to Renew? No – single purchase

Approval for purchases "as needed" for the life of the contract No

Form of Contract:	
<input checked="" type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

NARRATIVE:

The Board is being asked to approve the purchase of a service body for EWEB's fleet of utility trucks from **Scelzi Enterprises, Inc.**

EWEB's Fleet has standardized on Scelzi brand service bodies for its fleet of utility vehicles. Standardization is a common fleet practice that is implemented in order to reduce costs (in mechanic productivity and maintenance & repair parts inventory) and establish familiarity in operation and maintenance (crew safety and a consistent understanding of manufacturer repair and maintenance requirements). EWEB's standardization was originally established because of the quality of components and the efficiency in design and features. Scelzi's stainless steel components make them more durable and have been shown to increase the service life up to twice that of competing brands.

Staff has negotiated what it believes is a competitive price based on the cost of similar service bodies from other suppliers and is ready to place an order for the purchase of this service body if the Board approves.

ACTION REQUESTED:

Staff requests Board approve the purchase of a service body for EWEB's fleet of utility trucks from **Scelzi Enterprises, Inc.** Funds for this purchase were budgeted for 2010.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____