

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to an existing contract with **Portland Energy Conservation Inc.**, a non-profit organization, for CFL program marketing and field work in EWEB's service area.

Backgrounder (if "yes," "See backgrounder information") No

Board Meeting Date: March 16, 2010
Project Name/Contract#: "Change a Light, Change the World" / PSC 1777
Project Contact: Rob Roy Ext. 7147
Purchasing Contact: Cheryl Golbek Ext. 7389

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$ 26,194
Additional \$ Previously Approved: \$ 515,000
Invoices over last approval: \$ 128,750
Percentage over last approval: 25%
Amount this Request: \$ 66,000
Resulting Cumulative Total: \$ 709,750

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Direct Negotiation – Sole Source
If applicable, basis for exemption: EWEB Rule 3-0275/Sole Source # SS-017
Term of Agreement: August 29, 2005 through April 30, 2010
Option to Renew? No.
Approval for purchases "as needed" for the life of the contract No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve an increase to an existing contract with **Portland Energy Conservation Inc.**, a non-profit organization, for CFL program marketing and field work in EWEB's service area.

Since August 2005, EWEB has partnered with BPA and other northwest utilities in various, regional CFL buy-down programs. The current Specialty CFL promotion, called "Change a Light, Change the World," with BPA and their chosen consultant, PEI, is scheduled and sponsored by BPA through April 30, 2010, and will run down the I-5 corridor, including EWEB's service area.

Staff believes it would be in the utility's interest to count the credits from participation in this CFL buy-down program against our Conservation Rate Credit obligations. EWEB's estimated allocation for the winter 2010 portion of this effort is 42,596 lamps. Our cost is estimated to be \$66,000. If all EWEB allocated lamps sell during this phase of the program, EWEB will realize 1,512,000 kWh of energy conservation and will receive a credit of \$107,390.

The total dollar amount above includes all of EWEB's participation in these programs throughout the years since 2005. This is last year of the contract. Staff intends to pursue a new contract in 2010 for continuation in these energy conservation programs.

ACTION REQUESTED:

Staff requests Board approval for an increase to an existing contract with **Portland Energy Conservation Inc.**, a non-profit organization, for CFL program marketing and field work in EWEB's service area. Funds for these services were budgeted for 2010.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____