

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to the existing contract with **Infor Global Solutions, Inc.** for configuration of their Infor SmartStream Financial Management Software System.

Backgrounder (if "yes," "See backgrounder information") No

Board Meeting Date: February 16, 2010

Project Name/Contract#: SmartStream Supplies Support/Contract #2016

Project Contact: Jim Gralow Ext. 7721

Purchasing Contact: Cheryl Golbek Ext. 7389

### Contract Amount:

Original Contract Amount: \$ 72,000

Additional \$ Previously Approved: \$ 549,560

Invoices over last approval: \$ 0

Percentage over last approval: 0%

Amount this Request: \$ 54,000

**Resulting Cumulative Total:** \$ 675,560

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Contracting Method:

Method of Solicitation: Negotiation

If applicable, basis for exemption: EWEB Rule 3-275 Sole Source

Term of Agreement: August 8, 2009 thru December 31, 2010

Option to Renew? No

Approval for purchases "as needed" for the life of the contract No

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

### NARRATIVE:

The Board is being asked to approve an increase to the existing contract with **Infor Global Solutions, Inc.** for configuration of their Infor SmartStream Financial Management Software System.

EWEB uses Infor's SmartStream software, a suite of financial applications that includes the EWEB Warehouse's inventory control and receiving functions. EWEB's Infor warehouse software was originally setup with only one delivery and receiving location, called the "EWEB Site," located at the utility's headquarters address. In order to successfully move the Warehouse functions to Roosevelt and maintain accurate inventory data, Infor must create a new Warehouse delivery point and receiving site called the "ROC Site" from which to receive and issue EWEB's inventory stock.

If approved, Infor will configure the SmartStream Supplies and related Structures, to meet EWEB's objective of supporting two sites, "EWEB" and "ROC," with multiple stockrooms, and the ability to move inventory between those stockrooms. Infor will provide process consulting and knowledge transfer to SmartStream users to enable them to support multiple sites and to ensure that accurate financial records are maintained as additional sites are added and stock is moved and or received in these new locations.

### ACTION REQUESTED:

Staff requests Board approval of an increase to the existing contract with **Infor Global Solutions, Inc.** for consulting services to configure the new Roosevelt Operations Center (ROC) warehouse within EWEB's existing Infor SmartStream Financial Management Software System. Funds for these services were budgeted for 2010.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Division Director: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_