



# MEMORANDUM

EUGENE WATER & ELECTRIC BOARD  
GENERAL MANAGERS DIVISION

*Rely on us.*

TO: Commissioners Brown, Cunningham, Cassidy, Ernst and Farmer  
FROM: Randy Berggren  
DATE: January 12, 2009  
SUBJECT: 2010 GM Goals Proposal

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I am providing a draft proposal for 2010 General Manager Goals. Most GM goals are multi-year goals. The proposed GM goals for 2010 are a continuation of 2009 GM goals that require continuing work to complete. The following are the proposed goals with related success measures:

**Goal 1:** Develop and refine adaptive water supply strategies to continue delivering safe, clean, and pleasant tasting water in an efficient, reliable manner for the next 100 years by pursuing viable options to (1) secure existing water rights and (2) develop an emergency supply capability from a separate water source.

- a) Take appropriate actions to mitigate risk of challenge to EWEB's authority to provide wholesale water supply. While legal research to date affirms EWEB's authority to provide wholesale water supply there are opportunities to test this authority and insure there is minimal risk to a future challenge. The milestone for completing this risk mitigation work would be 4<sup>th</sup> quarter 2010.
- b) Complete negotiations with existing wholesale water customers (River Road and Santa Clara Water Districts) and obtain final board approval on these newly negotiated contracts. Milestone for completion would be 2<sup>nd</sup> quarter 2010.
- c) Continue ongoing collaboration with The Springfield Utility Board and other satellite communities relative to providing wholesale water supply and/or developing a second source of supply. Specific milestones here are difficult to set given the need to work with the timing constraints of other partners. Routine quarter reporting would be used to identify progress in this item.

**Goal 2:** Continue the Headquarters Master Plan process consistent with the approved Memorandum of Understanding (MOU) between EWEB and the City of Eugene. The following success measures will be used to evaluate progress on this goal:

- a) Provide the Board a single design option for review and discussion that includes prior board direction and public process results. This milestone would be complete by March 1, 2010.

- b) Provide the Board a draft Master Plan Concept (single option) for final review and comment. This milestone would be completed by July 1, 2010.
- c) Initiate the development of land use applications for creating a complete Master Plan Application for approval by the Eugene City Council. This work would take about 12 months to complete. Milestone for completion of a final Master Plan Application to be submitted to the City of Eugene for approval would be June, 2011.

**Goal 3:** Prepare a plan including preliminary design cost estimate and schedule for necessary remodel work for the HQ building to accommodate remaining staff once the Roosevelt relocation is complete. Measures of success for this work would be as follows:

- a) Obtain Board approval for preliminary remodel plan and supporting assumptions before proceeding with final design development for cost approval. Initial review and decision should be completed by May 1, 2010.
- b) Board action on a specific motion directing staff to remodel/upgrade HQ facility and if so, when to implement such a remodel by September 1, 2010.

**Goal 4:** Initiate the implementation of the approved Steam Transition Plan. This would be the first year of a planned three to five year managed shut down of the Steam Utility and proposed measures of success for 2009 would be as follows:

- a) Provide a recommendation to the Board for establishing a Steam Utility Transition fund to augment the Oregon Department of Energy SELP Financing Program. This milestone would be completed by March 1, 2010.
- b) Monitor and support as necessary the award of the Federal Stimulus Grant in collaboration with the City of Eugene and The City of Portland. The award grant decision for \$ 6 million is expected March 15, 2010.
- c) Replace existing steam plant boiler with a smaller boiler to align production capability to reduced steam load during transition to shutdown. Milestone date is July 1, 2010.
- d) Complete all steam customer building assessments. Milestone date for this work is September 1, 2010.
- e) Submit and support a business Energy Tax Credit “pass through” credit submittal to the Oregon Department of Energy. This credit would repay a significant portion of EWEB’s initial cost to initiate the energy assessments for steam customers and the Steam Utility Transition effort. The milestone for completing this work is November 1, 2010.
- f) Facilitate approximately \$ 5 million in SELP loans for Steam Utility customers during 2010 in support of the transition program for shutting down the Steam Utility. Milestone date for this result is December 31, 2010.