

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an Intergovernmental Agreement (IGA) with **Lane Council of Governments (LCOG)** for technical assistance activities to support water utility operations.

Backgrounder (if "yes," "see backgrounder information") No

Board Meeting Date: February 2, 2010

Project or Job Name: Water Division Technical Assistance Activities

Project Contact: Brad Taylor Ext. 7385

Purchasing Contact: Tracy Davis Ext. 7468

Contract Amount:

Original Contract Amount: \$ 67,500

Additional \$ Previously Approved: \$ 0

Invoices over last approval: \$ 0

Percentage over last approval: 0%

Amount this Request: \$ 67,500

Resulting Cumulative Total: \$ 67,500

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Exempt

If applicable, basis for exemption: ORS190.010 Intergovernmental

Term of Agreement: February 5, 2010 – December 31, 2010

Option to Renew? Yes

Approval for purchases "as needed" for the life of the contract No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve a new Intergovernmental Agreement (IGA) with **Lane Council of Governments (LCOG)** for technical assistance activities to support water utility operations.

The utility requires technical assistance to maintain and expand ground water and surface water databases, maintain and improve access to water distribution Supervisory Control and Data Acquisition (SCADA) system, expand SCADA archive data support to include Hayden Bridge Water Treatment Plant, and to provide assistance with analyzing potential residential build-out capacities for service deliver areas of the water system.

LCOG has the staff and expertise to perform the work outlined above; and will provide the required database maintenance, access improvements, and planning information used in designing facilities being built in the Capital Improvement Plan. LCOG's services will ensure the consistent and timely maintenance and revision of this information required by the Water Engineering staff.

Staff has negotiated an Intergovernmental agreement with LCOG to deliver an interim solution until staff resources are available.

ACTION REQUESTED:

Staff requests Board approve a new IGA with **LCOG** for technical assistance activities to support water utility operations. Funds for these services were budgeted for 2010.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____