

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve new Agreements with plumbing contractors (listed below) to participate in the Customer Water Service Line replacement Program, as needed.

Backgrounder (if "yes," "See backgrounder information") No

Board Meeting Date: February 2, 2010

Project Name/Contract#: Water Service Line Replacement Program/
Contract #057-2009

Project Contact: Jill Hoyenga Ext. 7157

Purchasing Contact: Cheryl Golbek Ext. 7389

Contract Amount:

Original Contract Amount: \$100,000

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ 0

Percentage over last approval: 0%

Amount this Request: \$100,000

Resulting Cumulative Total: \$100,000

Contracting Method:

Method of Solicitation: Request for Qualifications (RFQ)

If applicable, basis for exemption: N/A

Term of Agreement: February 3, 2010 thru February 2, 2011

Option to Renew? Yes, Renewable annually up to five years total

Approval for purchases "as needed" for the life of the contract Yes

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other-Agreement to Agree

NARRATIVE:

Staff has identified a potential source of water conservation savings through a customer low-interest loan program for replacement of leaking water service lines between EWEB's water meter and the existing EWEB customer facilities. This program fulfills the utility's legal obligations to provide Technical and Financial Assistance Programs that encourage and aid residential, commercial, and industrial customers in implementing water conservation measures. This new program provides the customers with a list of qualified plumbers and no or low-interest customer loans to encourage customers (that may otherwise avoid the expense) to participate in the program.

In December 2009, EWEB requested qualifications from licensed plumbers that agree to the Program terms as specified by EWEB. Thirteen proposals were received and evaluated and twelve proposers met EWEB's minimum program qualifications. These agreements ensure that qualified contractors perform the work in accordance with program requirements. Additional contractors may be added to the list at anytime if they agree to perform the work in accordance with EWEB's minimum qualifications and program terms.

If approved, staff estimates that loan payments to contractors will not exceed \$100,000 over the five year contract period. However, the exact number of customers who might request and qualify for loans is unknown and may vary. While staff has tried to estimate the potential costs, the Board's approval would be based "on need/demand" and not on any specific dollar amount. Services provided will not exceed the program budgeted amount.

ACTION REQUESTED:

Staff requests Board approval of new Agreements with plumbing contractors (listed below) to participate in the Customer Water Service Line replacement Program, as needed. Funds for these loans were budgeted for 2010 and if approved, will be budgeted annually.

The current list of contractors includes:

Baxter Plumbing & Rooter;
Kevin Cohen Plumbing;
Joe Piscopo Plumbing;
HCH Mechanical;

G & C Ventures;
Presidential Plumbing;
Barnes High Tech Plumbing;
Ready Rooter/Chapman Plumbing;

Eugene Excavation and Plumbing,
Tom's Plumbing Service;
Hawk's Plumbing; and
Braun Excavating.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____