

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to an existing contract with **TEKsystems Inc** for continued temporary PowerBuilder and Sybase system support and report writing services.

Backgrounder (if "yes," "See backgrounder information") No

Board Meeting Date: January 5, 2010

Project Name/Contract#: Temporary Programmer Services –PSC 2010

Project Contact: Jim Gralow Ext. 7721

Purchasing Contact: Cheryl Golbek Ext. 3254

Contract Amount:

Original Contract Amount: \$ 64,800

Additional \$ Previously Approved: \$ 85,000

Invoices over last approval: \$ -0-

Percentage over last approval: 0%

Amount this Request: \$ 80,000

Resulting Cumulative Total: \$ 229,800

Contracting Method:

Method of Solicitation: Direct Negotiation

If applicable, basis for exemption: EWEB Rule 6-0270 Personal Services

Under \$150,000

Term of Agreement: March 18, 2009 – May 31, 2010

Option to Renew? No

Approval for purchases "as needed" for the life of the contract No

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve an increase to an existing contract with **TEKsystems Inc** for continued temporary PowerBuilder and Sybase system support and report writing services.

EWEB uses a suite of financial software applications called "SmartStream" to perform its financial functions (including Purchasing, Receiving, Inventory, and Accounting). These applications require a programmer with technical programming knowledge and skills to support SmartStream users; and to construct various reports ("PowerBuilder" and "InfoMaker") that pull data from the SmartStream application.

Information Services (IS) has limited resources to support SmartStream and to write required reports; so in March 2009, IS contracted with TEKsystems for a programmer qualified to provide the needed support. IS has been using this programmer to provide these services and continues to require those services until IS staff become available to perform that work.

Staff is requesting Board approval to add approximately 800 more work hours (approximately \$80,000) to the contract for these services. The knowledge, experience and expertise needed to work in SmartStream are somewhat specialized and difficult to replace. Staff currently anticipates that the need to use outside resources to perform this work will end by May 2010.

ACTION REQUESTED:

The Board is being asked to approve an increase to an existing contract with **TEKsystems Inc** for continued temporary PowerBuilder and Sybase system support and report writing services. Funds for these services were budgeted for 2009 and 2010.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____