

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to an existing contract with **Advanced Security, Inc.** for armed and unarmed security services.

Backgrounder (if "yes," "See backgrounder information") No

Board Meeting Date: November 17, 2009

Project or Job Name: Security Services

Project Contact: Kim Spear/Terry Bequette Ext.7710/3364

Purchasing Contact: Tracy Davis Ext.7710

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$75,000

Additional \$ Previously Approved: \$24,200, \$49,800, and \$50,000

Invoices over last approval: \$

Percentage over last approval: 7%

Amount this Request: \$50,000

Resulting Cumulative Total: \$250,000

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Exemption

If applicable, basis for exemption: Rule 6-0270 Class Exemption of Personal Services under \$150,000

Term of Agreement: October 5, 2005 - October 4, 2010

Option to Renew? No

Approval for purchases "as needed" for the life of the contract Yes

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve an increase to an existing contract with **Advanced Security, Inc.** for armed and unarmed security services.

In 2005, EWEB security staff worked to remove vagrant and transient camping at the EWEB's Roosevelt & Beltline property. Vagrant and transient camping creates personal safety, security, and environmental concerns for neighboring residents and businesses. As a result, a contract was approved and awarded to Advanced Security for armed and unarmed security services "as-needed" to patrol the Roosevelt site.

In addition, the utility had no security patrols or visible security "presence" at its headquarters site between midnight and 7:00 a.m., so staff amended the contract to include security services at the Headquarters site as well as the continued Roosevelt patrols. Graveyard shift patrols are also initiated, as needed, when a project (such as the Willamette Substation project and the recent Data Rewire project for the Headquarters Building) has significant exposure to theft. In a previous request, the Board also approved the addition of patrol car services at the Headquarters building during off-hours in an effort to curtail periodic instances of theft or suspected entry into the yard.

Because of the need for increased security services at these sites, staff's original estimate of \$15,000 per year quickly expanded to approximately \$50,000 per year. This increase, if approved, will cover security services through March 4, 2010. Staff is determining how security will be handled at both sites once the Roosevelt Center is constructed. Therefore, this request is to March 4th only, until staff has a better idea of how we will move forward with security services.

ACTION REQUESTED:

The Board is being asked to approve an increase to an existing contract with **Advanced Security, Inc.** for armed and unarmed security services. Funds for these services were budgeted for 2009 and 2010.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve the purchase of one used Cleaver-Brooks Steam Firetube Boiler from **Cole Industrial, Inc.** for use in EWEB's Steam Plant.

Backgrounder No

Board Meeting Date: November 17, 2009

Project Name/Contract#: Used Steam Firetube Boiler

Project Contact: Will Bondioli Ext. 7151

Purchasing Contact: Gail Murray Ext. 7429

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$150,000

Additional \$ Previously Approved: \$ -0-

Invoices over last approval: \$ -0-

Percentage over last approval: -0-%

Amount this Request: \$150,000

Resulting Cumulative Total: \$150,000

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Direct Negotiation

If applicable, basis for exemption: EWEB Rule 6-0200 (purchase of used personal property)

Term of Agreement: One time Purchase

Option to Renew? No

Approval for purchases "as needed" for the life of the contract No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The board is being asked to approve the purchase of one used Cleaver-Brooks Steam Firetube Boiler from **Cole Industrial, Inc.** for use in EWEB's Steam Plant

The Steam Plant has operated two large natural gas fired steam boilers to meet our district heating loads since the mid-1990s. As our customer base becomes smaller during the transitioning period, it will become more and more difficult to operate these large boilers for the smaller production. The utility would have serious safety problems operating our existing boilers (24/7) during the summer months. To produce steam efficiency during the summer months, it will be necessary to have a much smaller boiler for reliable steam production.

Staff has researched the availability of a suitable smaller boiler, and has come up with three possible options; buy a new boiler, buy a used boiler, or rent a boiler. Purchase of a new boiler was quickly ruled out as cost prohibitive considering the short time this boiler would be needed (2-3 years). Boiler rental costs were quoted at \$250,000 over a two-year period. A suitable sized used boiler with low emissions, high turndown natural gas burner has been offered for sale by Cole Industrials, Inc. at a purchase price of \$150,000 delivered to EWEB's Steam Plant site. The boiler is located in Medford, Oregon and is available for immediate delivery.

EWEB purchasing rules (6-0200 Purchase of Used Personal Property), allow the purchase of used personal property without competitive bidding if it is determined that the purchase will result in cost savings to EWEB. Used personal property is defined as equipment which has been placed in its intended use by a previous owner or user for a period of time recognized in the relevant trade or industry as qualifying equipment as "used." The equipment proposed meets that definition.

ACTION REQUESTED:

Staff requests Board approve the purchase of one (1) Used Cleaver-Brooks Steam Firetube Boiler from **Cole Industrial, Inc.** for use in EWEB's Steam Plant. Funds for this purchase were budgeted for 2009.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract for the purchase of network security IP switches, software, and support from **Network Computing Architects (NCA)**.

Backgrounder No

Board Meeting Date: November 17, 2009

Project Name/Contract#: Network Security F5 IP Switch

Project Contact: Mark Ellister Ext. 7771

Purchasing Contact: Quentin Furrow Ext. 7380

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$137,704

Additional \$ Previously Approved: \$

Invoices over last approval: \$

Percentage over last approval: 0%

Amount this Request: \$137,704

Resulting Cumulative Total: \$137,704

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Intermediate Procurement – Quotes

If applicable, basis for exemption: N/A

Term of Agreement: November 18 – December 31, 2009

Option to Renew? No. Single purchase

Approval for purchases “as needed” for the life of the contract No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve a new contract for the purchase of network security IP switches, software, and support from **Network Computing Architects (NCA)**.

EWEB currently uses F5 Networks (manufacturer) BIG-IP appliance to do both load balancing as well as application level security for web based applications on EWEB’s networks. The security software within these devices is required by PCI (Payment Card Industry) regulations for organizations that process a certain number of credit card transactions.

EWEB presently has two F5 devices. One internal, which protects our CIS (Customer Information System), and one external, that protects our internet facing web sites. Since EWEB is currently using the hardware and software solution provided by F5, the utilization of existing equipment and support requires EWEB to look for a solution provided by the same manufacturer.

These devices and their software maintenance and support are available from a single manufacturer that utilizes multiple resellers for distribution of their products and support. Staff has sought competitive quotes for this purchase in accordance with Oregon procurement law. Network Computing Architects of Portland Oregon provided the lower offer for this equipment.

ACTION REQUESTED:

Staff requests Board approval of a new contract for the purchase of network security IP switches, software, and support from **Network Computing Architects (NCA)**. Funds for the purchase of these products and services were budgeted for 2009.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____