

# EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **True System Designers, Limited (TRUSYS)** for Headquarters Access Control System Consultation Services.

Backgrounder No

Board Meeting Date: October 6, 2009

Project Name/Contract#: HQ Access Control System Upgrade

Project Contact: Kim Spear Ext. 7710

Purchasing Contact: Gail Murray Ext. 7429

### Contract Amount:

Original Contract Amount: \$ 80,000

Additional \$ Previously Approved: \$ -0-

Invoices over last approval: \$ -0-

Percentage over last approval: -0- %

Amount this Request: \$ 80,000

**Resulting Cumulative Total:** \$ 80,000

<b>Action Requested:</b>	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

<b>Funding Source:</b>	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

### Contracting Method:

Method of Solicitation: Exempt: EWEB Rule 6-0270

If applicable, basis for exemption: Class Exemption of Personal Services

Term of Agreement: October 7, 2009 – March 31, 2010

Option to Renew? Yes

Approval for purchases "as needed" for the life of the contract No

<b>Form of Contract:</b>	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input checked="" type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

### NARRATIVE:

The Board is being asked to approve a new contract with **True System Designers, Limited (TRUSYS)** for consulting services related to the Headquarters Building Access Control System Upgrade.

EWEB's current headquarters building Access Control System is obsolete and no longer able to be supported by the manufacturer or internal staff. The Roosevelt Operation Center Access Control Center was recently selected and made a part of the formal solicitation documents. It is staff's intent to upgrade the existing Headquarters with a Lenel OnGuard Pro ACS, which is the security system that will be at the Roosevelt site.

**TRUSYS** design group was awarded the Roosevelt contract to provide security system design and implementation. It is in EWEB's best interest to utilize the same contractor for consistency in system design, implementation, and integration. Ultimately it will be one system that functions at both the HQ and Roosevelt sites. Therefore, TRUSYS' services are required for both sites.

Staff has negotiated a Personal Services contract with **TRUSYS** to provide consulting services for the security system described above. Some elements of this service will include Technology and Design recommendations, project planning, system design, project management and system testing.

### ACTION REQUESTED:

Staff requests the Board approve a new contract with **True System Designers, Limited (TRUSYS)** for Consultation Services related to the upgrade of the Headquarters Access Control System. Funds for these services were budgeted for 2009 and 2010.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Division Director: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_