

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Godfrey Engineering, LLC** for engineering services related to road evaluation, reconstruction, and maintenance at Carmen-Smith.

Backgrounder No

Board Meeting Date: October 6, 2009

Project or Job Name: Carmen-Smith Relicensing Roads Evaluation

Project Contact: Mark Zinniker Ext. 7449

Purchasing Contact: Guy Melton Ext. 7426

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$23,220

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0%

Amount this Request: \$ 23,220

Resulting Cumulative Total: \$ 23,220

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Exempt: EWEB Rule 6-0270

If applicable, basis for exemption: Class Exemption for Personal Services

Term of Agreement: October 7, 2009 – February 28, 2010

Option to Renew? Yes

Approval for purchases "as needed" for the life of the contract No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve a new contract with **Godfrey Engineering, LLC** for engineering services related to road evaluation, reconstruction, and maintenance at Carmen-Smith.

Staff has negotiated a contract with Godfrey Engineering, LLC to provide an evaluation of improvement needs for the key roads that will be used during the major relicensing construction improvements at Carmen-Smith. Mike Godfrey, PE of Godfrey Engineering is located locally in Blue River and formerly served as the District Engineer for the McKenzie Ranger District.

Mr. Godfrey's experience in managing road construction and maintenance for the McKenzie District makes him uniquely qualified to complete the necessary roads review, analysis, and improvement planning for EWEB. His background in coordinating the road improvements with the US Forest Service will be of critical importance on this project since all roads are located within the Willamette National Forest.

If approved, staff will execute the contract and proceed with the work. The work is expected to be completed by the end of February 2010. The contract, however, is renewable should this project require additional engineering services to complete the work.

ACTION REQUESTED:

Staff requests the Board approve a new contract with **Godfrey Engineering, LLC** for evaluation of road reconstruction and maintenance needs for Carmen-Smith Relicensing Improvements. Funds for these services were budgeted for 2009 and 2010.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____