

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to the existing contract with **Communications Services Inc. (CSI)** for engineering and construction management services in support of Belknap and Smith Ridge microwave communications tower sites.

Backgrounder (if "yes," "See backgrounder information") No

Board Meeting Date: 10/6/09

Project Name/Contract#: PSC 1883/ Job 029454

Project Contact: Michael McElroy Ext. 7344

Purchasing Contact: Cindy McLaren Ext. 7163

Contract Amount:

Original Contract Amount: \$ 54,070.00

Additional \$ Previously Approved: \$ 45,930.00

Invoices over last approval: \$ 0

Percentage over last approval: 0 %

Amount this Request: \$ 49,900.00

Resulting Cumulative Total: \$ 149,000.00

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Direct Negotiation

If applicable, basis for exemption: A/E Services <\$150K, Rule 4-0200

Term of Agreement: July 17, 2007 through July 15, 2010

Option to Renew? Yes, renew annually for up to a total of 5 years

Approval for purchases "as needed" for the life of the contract No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve an increase to the existing contract with **Communications Services Inc. (CSI)** for engineering and construction management services in support of Belknap and Smith Ridge microwave communications tower sites.

In July 17, 2007, the Board approved a contract for engineering services to provide 30% and 100% site design for two new microwave radio sites (Belknap and Smith Ridge). In November 2009, the Board approved adding additional money to incorporate changes to include AT&T and OSP in the project and make changes in the building design to accommodate other joint-users.

If approved, CSI will be used to engineer unforeseen design modifications needed to accommodate joint-user requirements and for additional construction management support. Tower sites are scheduled to be completed by October 16, 2009. We are on schedule with buildings and towers fully erected; grounding completed; and finished electrical and mechanical starting next week. CSI will continue to provide design modifications and construction management support to ensure sites are built to engineering to EWEB specifications.

ACTION REQUESTED:

Staff requests Board approve the increase to existing Contract with **Communications Services, Inc.** for additional engineering services, design modifications, and construction management for the Belknap and Smith Ridge microwave communications tower sites. Funds for these services were budgeted for 2009.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____