

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve additional services to the contract with **TEKsystems Inc** for Temporary PowerBuilder and Sybase system support and report writing services.

Backgrounder:           No          

Board Meeting Date:           August 4, 2009          

Project Name/Contract#:           Temporary Programmer Services –PSC 2010          

Project Contact:           Jim Gralow           Ext.           7721          

Purchasing Contact:           Gail Murray           Ext.           3254          

### Contract Amount:

Original Contract Amount: \$           64,800          

Additional \$ Previously Approved: \$           -0-          

Invoices over last approval: \$           -0-          

Percentage over last approval:           131           %

Amount this Request: \$           85,000          

**Resulting Cumulative Total:** \$           149,800          

### Contracting Method:

Method of Solicitation:           Direct Negotiation          

If applicable, basis for exemption:           Rule 6-0270 Personal Services <\$150,000          

Term of Agreement:           March 18, 2009 – December 31, 2009          

Option to Renew?           No          

Approval for purchases “as needed” for the life of the contract           No          

### NARRATIVE:

The Board is being asked to approve additional services to the contract with **TEKsystems Inc** for Temporary PowerBuilder and Sybase system support and report writing services.

EWEB uses a suite of financial software applications called “SmartStream.” The users include Accounting, Payroll, Purchasing, Inventory Control, and Warehouse (Receiving); along with other applications developed to interact with the SmartStream applications (Timesheets, Credit Card and several others). In addition to the maintenance and support of these applications, users have need of various reports that are created by pulling SmartStream data to provide the specific information needed. Technical knowledge and programming skills in PowerBuilder a development tool and InfoMaker an application tool is needed to provide these services.

In March 2009, the board approved a contract with TEKsystems, Inc for the provision of temporary professional technical staff to perform this work. At that time it was estimated that the work could be completed in approximately 720 work hours. However, due to the on-going ETRM and HRIS projects, the upgrade to the SmartStream financial system, the end-of-life Sybase migration planning and on-going production support of existing systems, there are very limited IS resources available to take on this development and writing of these reports.

If approved, TEKsystems will provide 850 work hours of additional services to continue this work and enable IS staff to focus on critical projects.

### ACTION REQUESTED:

Staff requests Board approve additional services to the contract with **TEKsystems Inc** for Temporary PowerBuilder and Sybase system support and report writing services. Funds for these services were budgeted for 2009.

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Division Director: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_