

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **System Operations Success (SOS International)** for completion of a Job Task Analysis and NERC Operator training program.

Backgrounder No

Board Meeting Date: August 4, 2009

Project or Job Name: NERC Compliance

Project Contact: Dan Bedbury Ext. 3422

Purchasing Contact: Gail Murray Ext. 3254

Contract Amount:

Original Contract Amount: \$ 25,200

Additional \$ Previously Approved: \$ n/a

Invoices over last approval: \$ n/a

Percentage over last approval: n/a %

Amount this Request: \$ 25,200

Resulting Cumulative Total: \$ 25,200

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Direct Negotiation

If applicable, basis for exemption: EWEB Rule 6-0270 Personal Services

Term of Agreement: 08/15/09 – 06/30/10

Option to Renew? No

Approval for purchases "as needed" for the life of the contract Yes

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve a new contract with **System Operations Success (SOS International)** for completion of a Job Task Analysis and NERC Operator training program.

In June 2009, EWEB registered as an electric Transmission Operator with NERC and as such, has one year to become compliant with NERC Operator Certification requirements as stated in NERC Standard PER-003. SOS International will provide a cost effective, timely solution to this critical piece of work EWEB needs to complete and maintain its NERC compliance.

If approved, SOS International will complete a Job Task Analysis to evaluate what level of NERC Certification is required for Real Time Traders and Transmission/Distribution Dispatchers. Once the level of certification has been identified, SOS will construct a detailed training plan and provide on-line training to prepare staff that are required to acquire NERC Operator Certification for testing. SOS will also provide an on-line management tool to track staff testing, scoring and progress towards preparation for testing.

This contract should be completed by June 2010 at the estimated contract amount provided above. The contract, however, was written to allow for renewal should unforeseen NERC requirements become known during the contract period.

ACTION REQUESTED:

The Board is being asked to approve a new contract with **System Operations Success (SOS International)** for completion of a Job Task Analysis and NERC Operator training program. Funds for these services were budgeted for 2009 and will be budgeted for 2010.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____