

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Infor Global Solutions Inc.** for consulting and production support services for EWEB's SmartStream financial software.

Backgrounder: No

Board Meeting Date: August 4, 2009

Project or Job Name: Infor Professional Consulting and Production Support

Project Contact: Jim Gralow Ext. 7721

Purchasing Contact: Cheryl Golbek Ext. 3274

### Contract Amount:

Original Contract Amount: \$ 72,000

Additional \$ Previously Approved: \$ 0

Invoices over last approval: \$ 0

Percentage over last approval: 0%

Amount this Request: \$ 72,000

**Resulting Cumulative Total:** \$ 72,000

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Contracting Method:

Method of Solicitation: Direct Negotiation

If applicable, basis for exemption: EWEB Rule 6-0270: Personal Services

Term of Agreement: April 22, 2009 thru December 31, 2009

Option to Renew? No

Approval for purchases "as needed" for the life of the contract Yes

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

### NARRATIVE:

The Board is being asked to approve a new contract with **Infor Global Solutions Inc.** for consulting and production support services for EWEB's SmartStream financial software.

Infor Global Solution is the manufacturer of EWEB's Smartstream financial software. Information Services (IS) staff needs assistance with managing database platform upgrades and migrations, and the implementation of new systems that interface with the SmartStream financial system. Infor will assist technical staff with short-term tasks such as troubleshooting and correcting issues that could place SmartStream in a production down or operationally degraded status. The consultant will also offer guidance on how best to perform other tasks, such as planning and implementing updates to SmartStream's system business rules processing and interfaces with Focal Point, VEBA, IBEW contract implementation and other critical EWEB business functions.

It is anticipated that the Infor consultant will provide support primarily by telephone and remote PC connection, but this contract also allows EWEB to utilize on-site consulting support if needed. Staff estimates the cost of services to not exceed \$72,000. These services, however, will be performed on a time and materials/"as-needed" basis.

Staff is currently in contract negotiations with Infor and would not normally bring a consent item to the Board until after negotiations were completed. However, there is not another opportunity in August to get Board approval for a contract start date of September 1, 2009.

### ACTION REQUESTED:

Staff requests that the Board approve a new contract with **Infor Global Solutions Inc.** for consulting and production support services for EWEB's SmartStream financial software. Funds for these services were budgeted for 2009.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Division Director: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_