

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new Contract with **Ferguson Enterprises** for the purchase of dry barrel fire Hydrants.

Backgrounder (if "yes," "See backgrounder information") No

Board Meeting Date: August 4, 2009

Project Name/Contract#: Dry Barrel Fire Hydrants

Project Contact: Todd Simmons Ext. 3603

Purchasing Contact: Cheryl Golbek Ext. 3274

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Contract Amount:

Original Contract Amount: \$451,820

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0%

Amount this Request: \$451,820

**Resulting Cumulative Total:** \$451,820

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Contracting Method:

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption: N/A

Term of Agreement: August 5, 2009 thru August 4, 2010

Option to Renew? Yes, Renewable annually up to 5 years total.

Approval for purchases "as needed" for the life of the contract Yes

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

### NARRATIVE:

The Board is being asked to approve a new price agreement with **Ferguson Enterprises** for the purchase of dry barrel fire hydrants.

On June 22, 2009, bids were advertised and solicited in order to establish a price agreement for Dry Barrel Fire Hydrants. Four bids were received (July 8, 2009) and evaluated. Ferguson Enterprises (of Eugene) was determined to be the lowest responsive-responsible bidder. This price agreement, if approved, will be for one year with an option, at EWEB's discretion, to renew for four additional one-year periods (total potential contract term: 5 years).

The utility purchases and installs hydrants as required by the City of Eugene Fire Department. Therefore, hydrants will be purchased on an "as needed" basis to replenish EWEB stock. Exact quantities needed during the life of the contract is unknown and no guarantee has been made with the supplier to purchase any specific annual amount. Staff estimates the annual purchases to be \$81,768 the first year, with a potential price increase of up 5% each year thereafter, as allowed in the contract. The total estimated five-year contract amount will be approximately \$451,820. However, this is a requirements contract (price agreement); exact total quantities purchased will be based on need and not on any fixed dollar amount.

### ACTION REQUESTED:

Staff requests Board approve a new contract with **Ferguson Enterprises** for the purchase of dry barrel fire hydrants on an "as needed" basis. Funds for these purchases were budgeted for 2009 and will be budgeted annually.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Division Director: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_