

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve the purchase of one (1) International 4400 SBA 4x2 Extended Cab & Chassis with Utility Body from **Brattain International Trucks**.

Backgrounder: No

Board Meeting Date: July 21, 2009

Project or Job Name: ITB 020-2009, Job 1513

Project Contact: Gary Lentsch Ext. 2353

Purchasing Contact: Quentin Furrow Ext. 3287

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

Contract Amount:

Original Contract Amount: \$138,757.00

Additional \$ Previously Approved: \$N/A

Invoices over last approval: \$N/A

Percentage over last approval: N/A%

Amount this Request: \$138,757.00

Resulting Cumulative Total: \$138,757.00

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contracting Method:

Method of Solicitation: Formal Bid

If applicable, basis for exemption: N/A

Term of Agreement: One time purchase

Option to Renew? N/A

Approval for purchases "as needed" for the life of the contract No

Form of Contract:	
<input checked="" type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

Narrative:

The Board is being asked to approve the purchase of one (1) International 4400 SBA 4x2 Extended Cab & Chassis with Utility Body from **Brattain International Trucks**.

EWEB has standardized on International trucks for its fleet of medium duty trucks over 30,000 GVW. Standardization is a common fleet practice that is implemented in order to reduce costs (in mechanic productivity and maintenance & repair parts inventory) and establish familiarity in operation and maintenance (crew safety and a consistent understanding of manufacturer repair and maintenance requirements). Although this is a single manufacturer, there are multiple resellers of International trucks, so competition was sought.

The solicitation was advertised on EWEB's Purchasing website and copies of the bidding documents were sent to all known International dealers. Bids were received on June 11, 2009, and evaluated; and Brattain International Trucks, Inc. was determined to be the lowest responsive and responsible bidder.

This vehicle will be configured in accordance with EWEB specifications, as outlined in the bidding documents. Delivery of the truck is estimated to be 90 to 140 calendar days after the receipt of EWEB's purchase order. The purchase order will be issued after Board approval is received.

ACTION REQUESTED:

Staff requests Board approve the purchase of one (1) International 4400 SBA 4x2 Extended Cab & Chassis with Utility Body from **Brattain International Trucks**. Funds for this purchase were budgeted for 2009.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____