

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to a contract with **Unique Business Systems** for software integration services.

Backgrounder Yes (see attached memo)

Board Meeting Date: July 7, 2009

Project or Job Name: CrewManager-Cascade Integration Services

Project Contact: Larry George Ext. 3912

Purchasing Contact: Cheryl Golbek Ext. 3274

Contract Amount:

Original Contract Amount: \$17,000

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: N/A%

Amount this Request: \$66,240

Resulting Cumulative Total: \$83,240

Action Requested:	
<input type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input checked="" type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contracting Method:

Method of Solicitation: Direct Negotiated

If applicable, basis for exemption: EWEB Rule 6-0270: Personal Services

Term of Agreement: July 8, 2009 thru December 31, 2009

Option to Renew? No.

Approval for purchases "as needed" for the life of the contract No

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input checked="" type="checkbox"/>	Personal Services & Purchase of Software
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

NARRATIVE:

The Board is being asked to approve an increase to a contract with **Unique Business Systems** (UBS) for software integration services.

In February 2008, staff requested Board approval for the purchase of new scheduling software (CrewManager) to enable staff to more efficiently manage EWEB's dispatching activities and scheduling for single-task and multi-task work for both planned and emergency work. Since that time, staff has been working with UBS to determine if the CrewManager software could be integrated with EWEB's Maintenance Management program (Cascade).

Staff manages the dispatching and scheduling of work activities using the UBS CrewManager Work Scheduling Software system; and uses Cascade Maintenance Management Software to track system maintenance and to prepare work orders to schedule maintenance work for field technicians and crews. Work scheduling is currently accomplished by manually copying information from Cascade to CrewManager.

If approved, UBS will develop an integrated system that will automatically pick the required information from Cascade to schedule technician and crew maintenance work in CrewManager. These services include software modification, CrewManager integration software module, installation of software module and system training.

ACTION REQUESTED:

Staff requests Board approve an increase to a contract with **Unique Business Systems** for software integration services. Funds for these services were budgeted for 2009.

SIGNATURES:

Project Coordinator: _____

Supervisor: See Division Director's signature below

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____