

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract amendment with **Godfrey Engineering, LLC** for Construction Management and Field Inspection Services for the Carmen-Smith Communications Project.

Backgrounder: No

Board Meeting Date: June 2, 2009

Project or Job Name: Construction Management & Field Inspection Services

Project Contact: Mark Zinniker Ext. 3428

Purchasing Contact: Guy Melton Ext. 3306

Contract Amount:

Original Contract Amount: \$75,265

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0%

Amount this Request: \$ 51,067

Resulting Cumulative Total: \$ 126,332

Contracting Method:

Method of Solicitation: Exempt: EWEB Rule 6-0270

If applicable, basis for exemption: Class Exemption for Personal Services

Term of Agreement: April 22, 2009 – December 31, 2010

Option to Renew? Yes

Approval for purchases "as needed" for the life of the contract No

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

EWEB is planning to construct a new emergency access road to Smith Dam. The main access road to Smith Dam runs adjacent to the Smith River and is vulnerable to flooding during high river flow periods. The existing emergency access road to Smith Dam bypasses much of the Smith River flood plain, but still arrives at a flood prone area near the base of Smith Dam. This project involves design and construction management services for approximately 2,100 feet of new road that will connect the higher elevation portion of the existing emergency access road to the existing road at the top of Smith Dam.

In order to be successful in this effort, staff has negotiated a scope amendment to an existing personal services contract with Godfrey Engineering, LLC. Godfrey's expertise in completing critical design coordination with the US Forest Service for this type of project and experience in road design in rugged Willamette National Forest terrain is of great value and of critical importance to this project. In addition, Godfrey will assist EWEB with the permitting for the new road. The Godfrey proposal provides EWEB with the schedule flexibility necessary to customize field work efforts to the unique project needs. Godfrey Engineering is located in Blue River, in close proximity to the Carmen-Smith project, allowing for low overhead and cost-effective service as well as quick response to EWEB's design and field work needs.

These engineering services will include design, construction management, and field inspection engineering services. All of the road design work is expected to be completed before the end of this year. The construction phase of the project is scheduled for summer 2010.

ACTION REQUESTED:

Staff requests the Board approve a contract amendment with **Godfrey Engineering, LLC** for Design, Construction Management, and Field Inspection Services for the Smith Dam Emergency Access Road. Funds for these services were budgeted for 2009 and will be included in the 2010 budget.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____