

**EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve a price agreement with **UNIFILT Corp.** for the purchase of Anthracite and Sand Filter Media from **UNIFILT Corp.** to for the Hayden Bridge Water Filtration Plant. for water treatment.

Backgrounder No

Board Meeting Date: May 5, 2009

Project or Job Name: Hayden Bridge Filter Media

Project Contact: Wally McCullough Ext. 3224

Purchasing Contact: Ramie Alkire Ext. 3202

<b>Action Requested:</b>	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

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**Contract Amount:**

Original Contract Amount: \$ 101,100

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$ 101,100

**Resulting Cumulative Total:** \$ 101,100

<b>Funding Source:</b>	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

**Contracting Method:**

Method of Solicitation: Exemption

If applicable, basis for exemption: EWEB Rule 6-0230 Water Filtration Chemicals

Term of Agreement: Single purchase

Option to Renew? No

Approval for purchases "as needed" for the life of the contract No

<b>Form of Contract:</b>	
<input checked="" type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

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**NARRATIVE:**

The Board is being asked to approve a purchase of Anthracite and Sand Filter Media from **UNIFILT Corp.** for the Hayden Bridge Water Filtration Plant.

The Board is being asked to approve a new contract with **Unifilt Corporation** for the purchase of Anthracite and Sand Filter Media for the Hayden Bridge Water Filtration Plant.

EWEB's ability to successfully provide drinking water to its customers is related to public health and safety, therefore, the Board approved an exemption for the purchase of Treatment Chemicals and Media for use at the Water Filtration Plant without competitive bidding. The exemption requires staff, if possible, to "use alternative contracting processes that take into account market realities." The Hayden Bridge staff obtained two bids for the required quality and grade of these materials.

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The If approved, the media will be used in the two new filters currently being constructed and to replenish 9 of the 12 existing filters at the plant.

This is a single purchase of these materials.

**ACTION REQUESTED:**

The Board is being asked to approve a purchase of Anthracite and Sand Filter Media from **UNIFILT Corp.** for the Hayden Bridge Water Filtration Plant. The Board is being asked to approve a new contract with **Unifilt Corporation** for the purchase of Anthracite and Sand Filter Media to the Hayden Bridge Water Filtration Plant for water treatment. Funds for these servicesthis purchase were budgeted for in 2009.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Division Director: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_