

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to the existing Contract with **Utility Tree Service** for tree pruning/utility line clearance services. Backgrounder No

Board Meeting Date: April 21, 2009

Project or Job Name: Tree Pruning/Utility Line Clearance Services

Project Contact: Dean Paradis Ext. 3637

Purchasing Contact: Quentin Furrow Ext. 3287

Action Requested:	
<input type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input checked="" type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

Contract Amount:

Original Contract Amount: \$7,500,000

Additional \$ Previously Approved: \$1,400,000

Invoices over last approval: \$0

Percentage over last approval: 0 %

Amount this Request: \$800,000

Resulting Cumulative Total: \$9,700,000

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contracting Method:

Method of Solicitation: Formal Bid

If applicable, basis for exemption: N/A

Term of Agreement: April 1, 2005 – March 31, 2010

Option to Renew? Yes – in final year of five year maximum term

Approval for purchases “as needed” for the life of the contract Yes

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input checked="" type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input checked="" type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

NARRATIVE:

The Board is being asked to approve an increase to the existing Contract with **Utility Tree Service** for tree pruning/utility line clearance services.

In March 2005, the Board approved a contract with Utility Tree for tree trimming services; and later, in June 2007, approved an increase to the contract of \$1.4 million. At the time of the last increase, EWEB’s Arborist had identified additional work needed to assure EWEB meet its responsibilities for safety clearances -- that work was detailed in a memo to the Board dated April 2, 2007. Required services have once again increased.

The original consent item presented this Contract as a requirements contract (price agreement). That consent item indicated that the exact amount of required services were “as needed” and not based on any specific dollar amount; that is still the case.

Staff estimates the Contract will require an additional \$800,000 to continue these services through the end of the Contract period. Staff will be preparing a new solicitation for these services for release Fall 2009. A new Contract is expected to be in place by the start of 2010.

ACTION REQUESTED:

The Board is being asked to approve an increase to the existing Contract with **Utility Tree Service** for tree pruning/utility line clearance services. Funds for these services were budgeted for 2009.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____