

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Godfrey Engineering, LLC** for Construction Management and Field Inspection Services for the Carmen-Smith Communications Project.

Backgrounder: (See Backgrounder for Construction of Carmen-Smith Communications System Improvements)

Board Meeting Date: April 21, 2009

Project or Job Name: Construction Management & Field Inspection Services

Project Contact: Mark Zinniker Ext. 3428

Purchasing Contact: Guy Melton Ext. 3306

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Contract Amount:

Original Contract Amount: \$75,265

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0%

Amount this Request: \$ 75,265

**Resulting Cumulative Total:** \$ 75,265

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Contracting Method:

Method of Solicitation: Exempt: EWEB Rule 6-0270

If applicable, basis for exemption: Class Exemption for Personal Services

Term of Agreement: April 22, 2009 – December 31, 2009

Option to Renew? Yes

Approval for purchases "as needed" for the life of the contract No

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

### Narrative:

EWEB is preparing to construct two microwave communication radio sites and towers at the Carmen-Smith Hydroelectric Project (at Belknap Bluff and Smith Ridge) during the summer of 2009. EWEB's construction of these sites is in cooperation with state and local government efforts to improve first-responder/public safety communications in the upper McKenzie area. Both sites will be constructed this summer (June through October 2009). In order to be successful in this effort, staff has negotiated a personal services contract with Godfrey Engineering, LLC to provide field construction management and field inspection engineering services. Godfrey Engineering's proposal provided the schedule flexibility necessary to customize field work efforts to the construction work progress.

Godfrey Engineering is located locally in Blue River, in close proximity to the Carmen-Smith project, allowing for low overhead and cost-effective service as well as quick response to EWEB's field work needs. In addition, Godfrey Engineering is experienced in coordinating construction work with the US Forest Service which will be of critical importance on this project.

All of this work is expected to be completed before the end of this year. However, the progress of the construction work is dependent upon the selected general contractor's ability to perform all of the work within the short construction season (summer months). If the construction is delayed for any reason, Godfrey Engineering's personal services will be delayed and their contract may be extended for an additional period to complete the work when construction resumes.

### ACTION REQUESTED:

Staff requests the Board approve a new contract with **Godfrey Engineering, LLC** for Construction Management and Field Inspection Services for the Carmen-Smith Communications Project. Funds for these services were budgeted for 2009.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Division Director: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_