

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to the existing Contract with **Davey Resource Group** for tree work pre-inspection and quality control services.

Backgrounder No

Board Meeting Date: April 21, 2009

Project or Job Name: Tree Work Pre-Inspection/Quality Control

Project Contact: Dean Paradis Ext. 3637

Purchasing Contact: Quentin Furrow Ext. 3287

Contract Amount:

Original Contract Amount: \$630,000

Additional \$ Previously Approved: \$252,000

Invoices over last approval: \$0

Percentage over last approval: 0%

Amount this Request: \$40,000

Resulting Cumulative Total: \$922,000

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Formal Bid

If applicable, basis for exemption: N/A

Term of Agreement: March 1, 2005 – February 28, 2010

Option to Renew? Yes – in final year of five year maximum term

Approval for purchases “as needed” for the life of the contract Yes

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

Narrative:

The Board is being asked to approve an increase to the existing Contract with **Davey Resource Group** for tree work pre-inspection and quality control services.

In March of 2005, the Board approved award of a contract to Davey Resource Group for services related to tree trimming. These services were estimated to cost approximately \$126,000 annually (\$630,000 over the potential 5-year term). During the first year, staff determined that in order for the Contractor to complete the amount of work required annually, Davey Resource Group would need to increase the number of staff and vehicles used to three Utility Foresters and three 4x4 vehicles. This increase was approved by the Board in January 2006, and has been adequate to cover the required services up until this final year of the Contract.

The original consent item presented this Contract as a requirements contract (price agreement). That consent item indicated that the exact amount of required services were “as needed” and not based on any specific dollar amount; that is still the case. With the loss of EWEB’s Utility Arborist, and the additional work required in 2008, staff estimates that an additional \$40,000 will be required for services through the end of the contract period. Staff will be preparing a new solicitation for these services for release Fall 2009. A new Contract is expected to be in place by the start of 2010.

ACTION REQUESTED:

The Board is being asked to approve an increase to the existing Contract with **Davey Resource Group** for tree work pre-inspection and quality control services. Funds for these services were budgeted for 2009.

SIGNATURES:

Project Coordinator: _____

Supervisor: _____

Purchasing Manager: _____

Division Director: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____