

EUGENE WATER & ELECTRIC BOARD  
SPECIAL BOARD MEETING  
HILTON HOTEL – VISTAS II  
66 EAST 6<sup>TH</sup> AVENUE  
JULY 15, 2008  
5:30 P.M.

Commissioners present: John Simpson, Ron Farmer, Mel Menegat, John Brown, and Bob Cassidy.

Others present: Randy Berggren, Terry Bequette, Cathy Bloom, Mark Freeman, Debra Smith, Tom Buckhouse, Sheila Crawford, Patty Boyle, Jim Wiley, Jim Origliosso, Dick Helgeson, and Krista Hince of the EWEB staff; Rich Cunningham; and Ruth Atcherson, City of Eugene minutes recorder.

President Simpson convened the Special Board Meeting of the Eugene Water & Electric Board (EWEB).

#### **AGENDA CHECK**

There were no changes to the agenda.

#### **APPROVAL OF CONSENT CALENDAR**

##### **Minutes**

1. a. April 1, 2008, Work Session
- b. April 1, 2008, Regular Meeting
- c. April 7, 2008, Strategic Planning Meeting

##### **Business Service Agreements**

2. **Beecher Carlson Insurance Services, LLC** – Financial & Actuarial Consulting Services – Corporate Services Division - \$34,000
3. **Mr. Copy Xerox** – Printer for High Volume Printing – Office Systems – Corporate Services Division - \$199,798
4. **River Roofing, Inc.** – Hayden Bridge Filter Building Roof Improvements – Water Division - \$99,844
5. **SelecTemp** – Summer Interns – Electric Division - \$28,000
6. **Thermo Fluids, Inc.** – Recycling/Disposal of Waste Oil – Environmental Management – Employee, Customer & Community Services Division - \$100,000

##### **Resolutions**

7. **Resolution Nos. 0830 and 0831** – Supplemental Bond Resolutions for Water & Electric Utilities
8. **Resolution No. 08032** – General Service Security Deposits (SD-3 Customer Service Policy)

Commissioner Menegat pulled Item 4 as he had a perceived conflict of interest.

President Simpson noted that some changes to the minutes had been submitted electronically. He ascertained that there were no objections.

President Simpson called for the Board to approve the Consent Calendar with the exception of Item 4. The motion passed unanimously, 5:0.

### **ITEMS REMOVED FROM THE CONSENT CALENDAR**

Commissioner Menegat explained that he had a contractual relationship with River Roofing and was not certain enough regarding whether this presented a conflict to vote on the contract in the Consent Calendar.

President Simpson called for the Board to approve the contract with River Roofing that was Item 4 in the Consent Calendar. The motion passed, 4:0:1; with Commissioner Menegat abstaining.

### **2008 & 2009 STRATEGIC PLAN PRIORITIES**

Strategic Planning and Governance Coordinator Sheila Crawford provided the strategic planning update. She explained that the Board had met in April to conduct strategic planning. She said the strategic plan was a work in progress but much work had been done on it and progress had been made. She referred to the backgrounder, which contained a table entitled *Mapping Initiatives to Objectives*.

President Simpson ascertained that all of the Commissioners had reviewed the backgrounder.

Commissioner Cassidy expressed interest in the goals that EWEB had set in relation to the promotion of conservation. He had hoped there would be an update in where the utility “was at” and where it was going. Ms. Crawford responded that the Board had not selected that as one of its perspectives, but the Board had two policies that dealt with the environment and climate change. She related that the Executive Management Team (EMT) had recently selected conservation as an emerging strategy and was now in the process of defining it and what it would look like.

General Manager Randy Berggren pointed out that the *Board Perspective* regarding *Internal Operations* on the second page of the table provided to the Commissioners contained an item related to Demand Side Management (DSM) acquisition activity.

Vice President Farmer suggested that Commissioner Cassidy review minutes and backgrounders from the previous year. He said there had been a specific effort on energy conservation measures regarding where the most could be gained for investments.

President Simpson commented that he shared concerns that there could be more conservation available in the residential sector, but he was not certain how it could be characterized.

Mr. Berggren said a “fairly extensive” assessment of all of the sectors had been conducted.

Vice President Farmer asked if the current initiatives would be fleshed out over time. Ms. Crawford replied that environment should not be under the *Board Perspective*. She said it should be considered to fall under the EMT as a current strategy. She stated that it had not been a formal strategy before, though the Board had two policies that dealt with the environment and a climate change policy. She explained that it was progressing.

Employee, Customer & Community Services Division Director Debra Smith further clarified that they were in the second year of addressing the same Board priorities. She recalled that initially they had four of the perspectives, but when the policy group had met they had developed a business strategy, considered an emerging strategy, regarding environmental impacts. She explained that when the EMT had tried to link it to the Board’s perspectives there had not been a clear link to it because the Board had not elevated sustainability as a Board priority area. She noted that the Board had talked about it, largely within the context of the Integrated Energy Resource Portfolio (IERP). She said the Board had spent “considerable energy” during the previous year specifically approving a climate change policy intended to guide staff.

In response to a question from Vice President Farmer, Ms. Crawford explained that the Xs signified deliverables under each priority.

Vice President Farmer asked if the Xs related to the priorities. Ms. Crawford responded that they related to the current initiatives. Ms. Smith added that they did relate to the priorities and not the business strategies.

Vice President Farmer asked why there were only two Xs under *Customer* when three priorities were listed. Ms. Crawford replied that the second priority, which indicated that in advance of any key decisions the range of potential perceptions to customers and the community would be provided, was an ongoing process.

Mr. Berggren said several of the priorities had been responded to by the initiative to apply the American Public Power Association (APPA) public participation model, which had now been used eight different times. He added that it was still being refined, noting that staff was still in the midst of operational planning that sought to develop a plan by business unit that would link the Board priorities with EWEB’s business strategies. He stressed that at present staff was only seeking to demonstrate the progress thus far. He stated that the goal was to cross-correlate activities in order to give specific information about schedules, outputs, results, and accountability areas.

Ms. Smith explained that staff would bring the strategic plan priorities before the Board in the next quarter.

President Simpson thanked Ms. Crawford for the presentation.

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Ms. Crawford indicated that she welcomed Commissioner comments and input.

**ADJOURNMENT**

President Simpson closed the Special Board Meeting at 5:52 p.m.

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Assistant Secretary

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President