



# MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

*Rely on us.*

TO: Commissioners Brown, Mital, Helgeson, Manning and Simpson

FROM: Cathy Bloom, Finance Manager; Susan Eicher, General Accounting & Treasury Supervisor and Sandra Goodell, Senior Accounting Analyst

DATE: October 27, 2014

SUBJECT: Designation of Treasurer or Assistant Treasurer as Agents for Hazard Mitigation Assistance Grants

OBJECTIVE: Board Action – Approval of Resolution No. 1416

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## **Issue**

The Hazard Mitigation Assistance Program requires a resolution authorizing an agent to execute for and on behalf of EWEB on all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

## **Background**

EWEB is eligible to apply as a sub grantee through the State of Oregon Office of Emergency Management for post-disaster funding provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance (HMA) programs.

The key purpose of the Hazard Mitigation Grant Program (HMGP) is to ensure that the opportunity to take critical mitigation measures to reduce the risk of loss of life and property from future disasters is not lost during the reconstruction process following a disaster. HMGP is available, when authorized under a Presidential major disaster declaration, in the areas of the State requested by the Governor.

EWEB became aware of its eligibility for the HMGP as a result of being a sub grantee of the 2014-FEMA State Agreement for the 2014 Severe Winter Storm. Under the authority of Presidential Major Disaster Declaration FEMA 4169-DR-OR, EWEB was reimbursed for eligible costs and activities necessary for the repair and restoration of its facilities that were damaged during the period of February 6-10, 2014. EWEB's total costs for the 2014 Severe Winter Storm were \$1.6 million. Eligible costs less EWEB's 25% cost share resulted in a reimbursement from FEMA in the amount \$1.3 million. The current grant application to HMA would reimburse EWEB approximately \$150,000 for undergrounding overhead lines, and reframing an above ground system in the Laurel Hill area. The project area has received frequent damage from storms, including the 2014 Severe Winter Storm and as a result high outages occur.

**Discussion**

Attached is Resolution No. 1416 authorizing EWEB's Treasurer or Assistant Treasurer as Agents for Hazard Mitigation Assistance Grants.

**Recommendation**

EWEB management recommends Board approval of Resolution No. 1416 as presented.

**Requested Board Motion/Action**

A motion is set forth to approve Resolution No. 1416 granting authorization for officers to execute all required forms and documents for the purpose of obtaining financial assistance through federal grant programs.

**RESOLUTION NO. 1416**  
**November 2014**

**EUGENE WATER & ELECTRIC BOARD**  
**GRANTING AUTHORIZATION FOR EXECUTING ALL REQUIRED FORMS AND**  
**DOCUMENTS FOR THE PURPOSE OF OBTAINING FINANCIAL ASSISTANCE THROUGH**  
**FEDERAL GRANT PROGRAMS**

**WHEREAS**, Eugene Water & Electric Board (EWEB) is eligible to apply as a sub grantee through the State of Oregon Office of Emergency Management (OEM) for post-disaster funding provided by the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Hazard Mitigation Assistance (HMA) programs; and

**WHEREAS**, the HMA requires a designation of agent to execute for and on behalf of EWEB all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

**NOW THEREFORE, BE IT RESOLVED** that Officers, either Treasurer or Assistant Treasurer, are hereby authorized to execute for and on behalf of EWEB all required forms and documents for the purpose of obtaining financial assistance from the HMA program as it pertains to federal mitigation grants.

Adopted at a meeting of the Eugene Water & Electric Board on November 4, 2014.

THE CITY OF EUGENE, OREGON  
Acting by and through the  
EUGENE WATER & ELECTRIC BOARD

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President

I, TARYN M. JOHNSON, the duly appointed, qualified and acting Assistant Secretary of the Eugene Water & Electric Board, do hereby certify that the above is a true and exact copy of the Resolution adopted by the Board at its November 4, 2014 Regular Board Meeting.

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Assistant Secretary