

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Professional Underground Services** for boring services for LTD/EmX utility relocations.

Board Meeting Date: October 7, 2014

Project Name/Contract#: Boring Svcs for LTD/EmX Utility Relocations/ITB 041-2014

Primary Contact: Mel Damewood Ext. 7145

Purchasing Contact: Cheryl Golbek Ext. 7389

Action Requested:

- Contract Award
- Contract Renewal
- Contract Increase
- Other

Funding Source:

- Budget
- Reserves
- New Revenue
- Bonding
- Other

Contract Amount:

Original Contract Amount: \$321,000

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: 0%

Amount this Request: \$321,000

Resulting Cumulative Total: \$321,000

Form of Contract:

- Single Purchase
- Services
- Personal Services
- Construction
- IGA
- Price Agreement
- Other

Contracting Method:

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption: N/A

Term of Agreement: October 7, 2014 through June 1, 2015

Option to Renew? No

Approval for purchases "as needed" for the life of the contract No

NARRATIVE:

The Board is being asked to approve a new contract with **Professional Underground Services** for boring services for LTD/EmX utility relocations related to the LTD West Eugene EmX project.

The work to be performed includes: installing high density polyethylene sleeves across W 6th Ave, W 7th Ave, and W 11th Ave by horizontal directional drilling to support EWEB water service relocation efforts. This work will be completed in conjunction with the required service line replacements being completed by EWEB crews on the LTD/EmX project. There is an IGA in place between EWEB and LTD for the required work and the funds expended will be reimbursed by LTD.

In August 2014, staff solicited bids for boring services for LTD/EmX utility relocations. Four bids were received and evaluated. Professional Underground Services, Eugene, OR was determined to be the lowest responsive/responsible bidder. If approved, Professional Underground Services will provide horizontal directional drilling and installation of high density polyethylene sleeves.

ACTION REQUESTED:

Management requests Board approve a new contract with **Professional Underground Services** for boring services for LTD/EmX utility relocations. Funds for this work were budgeted for 2014 and will be reimbursed through an IGA with LTD.

SIGNATURES:

Project Coordinator: _____

LT Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____