

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to the contract with **Coffman Engineers, Inc.** for **engineering consulting, design, and support during construction for the refurbishment of the Carmen powerhouse crane.**

Board Meeting Date: July 22, 2014
Project Name/Contract#: Carmen Powerhouse Crane: Eng. Svcs/RFP 033-2013
Primary Contact: Mel Damewood Ext. 7145
Secondary Contact: Roger Gray Ext. 7130
Purchasing Contact: Quentin Furrow Ext. 7380

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$226,000
Additional \$ Previously Approved: \$ N/A
Invoices over last approval: \$ N/A
Percentage over last approval: 43%
Amount this Request: \$97,000
Resulting Cumulative Total: \$323,000

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Formal Request for Proposals (RFP)
If applicable, basis for exemption: N/A
Term of Agreement: October 2, 2013 through December 31, 2015
Option to Renew? No
Approval for purchases "as needed" for the life of the contract No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve an increase to the contract with **Coffman Engineers, Inc.** for **engineering consulting, design, and support during construction for the refurbishment of the Carmen powerhouse crane.**

In June 2013, staff issued a formal request for proposal for engineering services for the refurbishment of the Carmen powerhouse crane and a contract was awarded to Coffman Engineers, Inc. in October 2013. Staff has determined that additional services will be required for the successful completion of the associated construction project: Carmen Powerhouse Crane Refurbishment. The initial scope of work called for development of a general performance specification. After the first design review period, staff realized the need for greater detail in the technical specifications, further investigations of alternative design solutions, and discussions with other industry experts. Therefore, the original scope and effort anticipated by EWEB and Coffman in October 2013 has expanded to include the following:

- An additional intermediate design submittal with associated investigations and comment evaluation.
- Incorporation of design and product quality assurance requirements in the specifications. EWEB provides very thorough and detailed design reviews and requests comprehensive analysis from the consultant regarding different options, engineering recommendations, and investigations that were not included in consultant's original scope.
- An increased level of effort for construction services in 2014 and 2015 (Phase III). Initially, Coffman provided an estimate for Phase III based on a relatively limited performance specification based refurbishment scope. Because of expanded scope and the increased specification requirements, greater effort by Coffman is necessary during submittal review and construction monitoring.

To date, Coffman Engineers, Inc expenses total \$137,600 of the \$226,000 contract. Based on the additional efforts described, EWEB anticipates a contract increase greater than 25% and is asking the board for approval of this scope increase prior to initiating the work as per Purchasing and Board policy.

ACTION REQUESTED:

Management requests Board approve an increase to the contract with **Coffman Engineers, Inc.** for **engineering consulting, design, and support during construction for the refurbishment of the Carmen powerhouse crane.** Funds for these services were budgeted for 2014 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____