**CheckMe!® Oregon Heat Pump/AC Data Entry Form**

**CALL 1-(877)-243-2563 Toll Free for Data Entry or Technical Help**

<table>
<thead>
<tr>
<th>Customer ID#</th>
<th>Zip</th>
<th>Program:</th>
<th>Energy Trust:</th>
<th>New Install:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor:</td>
<td>Tech ID:</td>
<td>AC Info:</td>
<td>Apt/Space #</td>
<td>AC #</td>
</tr>
<tr>
<td>PTCS Tech ID: PTCS-</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Customer Information:**
- **Customer Name:**
- **Attn:**
- **Address:**
- **City:** __________  **State:** __________  **Zip:** __________
- **Phone (_______) __________ - __________**

**Property Location:**
- **Address:**
- **City:** __________  **State:** __________  **Zip:** __________
- **Phone (_______) __________ - __________**

**Outoor Unit Info:**
- **Make:**
- **Model #:** __________
- **Year Manufactured:** __________
- **Indoor Coil Model #:**
- **Furnace/Air Handler Model #:**
- **AC Type:**
  - [ ] Split
  - [ ] Package
- **Capacity:** __________ btu/hr
- **AC Nominal Tons:**
- **Motor:**
  - [ ] ECM
  - [ ] PSC

**Test Information:**
- **Minutes AC running:**
  - Before Initial Test __________
  - Since Repairs Made __________
- **Refrigerant Type:**
  - [ ] R-22
  - [ ] R-410a
- **TrueFlow Meter:**
  - [ ] Yes
  - [ ] No
- **TrueFlow Plate(s):**
  - [ ] Single
  - [ ] Multiple

**TrueFlow Measurements:**
- **Initial Test**
- **Test After Repairs**

**Tempertures/Pressures:**
- **Condenser Air Entering Temp**
- **Return Air Wet Bulb Temp**
- **Return Air Dry Bulb Temp**
- **Supply Air Dry Bulb Temp**
- **Suction Line Temp**
- **Evaporator Saturation Temp**
- **Condenser Saturation Temp**
- **Liquid Line Temp**
- **Suction (low side) Pressure**
- **Discharge (high side) Pressure**
- **TrueFlow Plate Number:**
  - Initial Test __________
  - Repairs __________
- **TrueFlow Plate Pressure**
- **TrueFlow Plate Measured Airflow**

**Oregon Tax Credit Information:**
- **Utility Co.:**
- **“Box” Cost:** $ __________
- **CheckMe! Service Cost:** $ __________
- **Service Class:**
  - [ ] Heat Pump w/ electric strip heat
  - [ ] Heat Pump w/gas backup
  - [ ] Furnace w/Air Conditioner
- **On arrival, was Strip Heat/Furnace wired to Stage 1:**
  - [ ] Yes
  - [ ] No
- **Hard Start Kit:**
  - [ ] Yes
  - [ ] No
- **Is compressor set to run at all temps. above 0° F:**
  - [ ] Yes
  - [ ] No
- **Is there a discharge air sensor that can bypass the ODT:**
  - [ ] Yes
  - [ ] No
- **(IF Multi-stage HP, is sensor set at >85ºF)?:**
  - [ ] Yes
  - [ ] No
- **Is there a manual changeover from heating to cooling:**
  - [ ] Yes
  - [ ] No

**INITIAL TEST / TEST AFTER REPAIR RESULTS**

<table>
<thead>
<tr>
<th>Refrigerant Charge: (circle one)</th>
<th>Actual Superheat / Subcooling / Approach</th>
<th>Target Superheat / Subcooling / Approach</th>
<th>Airflow: (circle)</th>
<th>Actual Temperature Drop</th>
<th>Target Temperature Drop</th>
<th>IF A REPAIR WAS MADE: Factory Stamped Refrigerant Charge:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undercharge / Undercharge</td>
<td></td>
<td></td>
<td>Low Airflow / Low Airflow</td>
<td>Actual Temperature Drop</td>
<td>Target Temperature Drop</td>
<td>Pounds _______ Ounces _______</td>
</tr>
<tr>
<td>Correct / Correct</td>
<td></td>
<td></td>
<td>Correct Airflow / Correct Airflow</td>
<td>Actual Temperature Drop</td>
<td>Target Temperature Drop</td>
<td>Not Legible</td>
</tr>
<tr>
<td>Overcharge / Overcharge</td>
<td></td>
<td></td>
<td>Low Temp Drop / Low Temp Drop</td>
<td>Actual Temperature Drop</td>
<td>Target Temperature Drop</td>
<td>Refrigerant Charge Adjustment:</td>
</tr>
<tr>
<td>Actual Superheat / Subcooling / Approach</td>
<td></td>
<td>Target Superheat / Subcooling / Approach</td>
<td>If Temp. Split Method:</td>
<td>Actual Temperature Drop</td>
<td>Target Temperature Drop</td>
<td>Actual Ounces Added</td>
</tr>
<tr>
<td>If TrueFlow Method: Airflow (reported by CheckMe!):</td>
<td>Initial</td>
<td>cfm/ton</td>
<td>After Repairs</td>
<td>cfm/ton</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IF A REPAIR WAS MADE: Factory Stamped Refrigerant Charge:</td>
<td>Pounds _______ Ounces _______</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Airflow Correction:**
- [ ] ECM Motor Installed
- [ ] Cleaned Blower
- [ ] Cleaned Evaporator Coil
- [ ] Modified Ducts

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