

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase in the amount of the 5-Year Master Services Agreement with **Cascade Pacific Resource Conservation & Development (CPRCD)** for fiscal management of the Pure Water Partners (PWP) Program.

Board Meeting Date: 11/2/2020

Project Name/Contract #: Pure Water Partners Program Fiscal Management/Contract # 19-138-S

Primary Contact: Rod Price Ext. 7122

Contract Amount

Original Contract Amount: \$70,000 for fiscal management of \$630,000 expected spend in the (PWP) program

Additional \$ Previously Approved: \$0

Invoices over last approval: \$0

Percentage over last approval: 0%

Amount this Request: \$232,000

Resulting Cumulative Total: \$92,000 for fiscal management of \$840,000 expected spend in the (PWP) program

Contracting Method:

Method of Solicitation: Direct Negotiation/Sole Source No.357-1

If applicable, basis for exemption: EWEB Rule 3-0275(1)

Term of Agreement: 5-Years

Option to Renew? No

Approval for purchases "as needed" for the life of the Contract Yes No

Proposals/Bids Received (Range): \$140,000 per year+\$100,000 for Amendment 1 + \$132,000 for Amendment 2

Selection Basis: Direct Negotiation

Narrative:

Operational Requirement and Alignment with Strategic Plan

The Holiday Farm fire burned over 170,000 acres in the middle McKenzie Watershed. EWEB plans to leverage the existing relationships within the PWP program and framework to quickly and efficiently support burn assessment, and erosion control and soil stabilization design and implementation activities in the watershed.

CPRCD provides fiscal management of the Pure Water Partners program and allows for efficient use of EWEB funds for protection of riparian and floodplain forests and provides the programmatic infrastructure that supports partner funding for restoration of degraded areas.

Contracted Goods or Services

The activities to be provided under this Amendment includes engaging and recruiting landowners for responsible management of burn areas, conducting floodplain, riparian, and other critical area burn assessments, designing erosion and soil stabilization recommendations, tracking and documenting design implementation, and fiscal management. Burn assessments and erosion control/soil stabilization designs will be conducted on over 150 properties that are a priority for protecting water quality from winter storm impacts. The cost per property to do this work depends on many factors (e.g., burn severity, size of property, and site characteristics), but is expected to range from \$500 to \$1,000.

Prior Contract Activities

CPRCD has worked with EWEB on a variety of water protection projects over the past 7 years. The current contract was set up as a Master Service Agreement to govern the Terms and Conditions of our engagement. The Scope of Work assigned under this contract is issued as Task Orders with the work and costs negotiated and

agreed to in advance and within the Board Approved limits. The first three tasks were included on the Board Consent in November 2019. Since that time, we have issued an additional task order #4 for support activities for the Upper Willamette Urban Waters Partnership to implement green infrastructure projects to treat urban runoff and added \$100,000 to the total contract value. Task #5 has been negotiated and if approved will exceed the last amount approved by the Board by 33%. The total spend so far under the contract is \$27,188.

Purchasing Process

This contract was directly negotiated with CPRCD based on the unique relationships and tools they coordinate to support source protection activities in the McKenzie Watershed that aligns with EWEB's strategic initiatives.

Competitive Fair Price (If less than 3 responses received)

CPRCD provides fiscal management services for the Pure Water Partners program and receives 10% of funds passing through the watershed conservation fund for PWP payments to landowners or partner programmatic activities. CPRCD has a federally determined indirect rate of 11.3% by the U.S. Forest Service.

ACTION REQUESTED:

Management requests the Board approve increasing the contract fiscal management services of the Pure Water Partners Program. The contract value for CPRCD is approximately \$92,000. PWP activities to be administered under this contract will be covered 50% from the Source Water Protection Program of the Water Division budget and 50% from the Generation portion of the Electric Energy Division budget. For PWP activities administered under this contract in support of watershed recovery efforts (Amendment #2), approximately \$120,000 was planned for in the Water Division 2020 budget of \$19.1 million. A budget amendment has allocated funds from water surplus and cash reserves to fund the Holiday Farm fire response for watershed recovery and restoration at the October Board Meeting.