

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve a contract with **Murray Smith Associates for Engineering Design Services for the E. 40th Ave Storage Tank project.**

Board Meeting Date: August 4, 2020  
Project Name/Contract #: E. 40<sup>th</sup> Ave Storage Tank – Engineering Services/ #20-121-Q  
Primary Contact: Rod Price Ext. 7122

### **Contract Amount:**

Original Contract Amount: \$400,000 (over 2.5 years)  
Additional \$ Previously Approved: \$0  
Invoices over last approval: \$0  
Percentage over last approval: 0%  
Amount this Request: \$400,000 (over 2.5 years)  
**Resulting Cumulative Total:** \$400,000 (over 2.5 years)

### **Contracting Method:**

Method of Solicitation: Formal RFP process  
If applicable, basis for exemption: N/A  
Term of Agreement: August 5, 2020 – December 31, 2022  
Option to Renew? No  
Approval for purchases “*as needed*” for the life of the Contract Yes  No   
Proposals/Bids Received (Range): 2 / (QBS process, pricing not requested in Step One of evaluation)  
Selection Basis: Qualification Based Selection (QBS)

### **Narrative:**

#### Operational Requirement and Alignment with Strategic Plan

The board is being asked to approve a new Personal Services Contract with Murray Smith Associates of Portland, OR for engineering and related services for the design of a new 7.5 million-gallon (MG) storage tank on the EWEB owned E. 40<sup>th</sup> Avenue site. This storage tank is the first of a series of large Base Level storage tanks to be constructed over the next ten years as part of the ‘Distributed Storage’ approach from the 2015 Water System Master Plan.

These new storage tanks will replace existing structures at College Hill, Hawkins Hill, and Santa Clara and provide for a much more resilient storage system for the water utility.

#### Contracted Goods or Services

The consulting services provided as part of this contract include civil, mechanical, and structural engineering services as well as bid and construction period services.

Prior Contract Activities

EWEB Contract No.	Project Name (Description)	Board Approval Date	Project Duration	Original Contract Amount	Final Contract Amount
20-010-Q	E. 4 <sup>th</sup> St Main Replacement	N/A	1/22/20 – 3/1/20	\$13,700	\$13,700
19-2764Q	Transmission System Modeling	N/A	5/5/19-8/5/2019	\$13,942	\$13,942
005-2011	Willamette River Pipeline Crossing	4/5/11	4/6/11 – 4/5/14	\$189,624	\$292,100
007-2011	Terry St. to Greenhill Pipeline	N/A	11/9/11 – 1/31/12	\$68,000	\$68,000

On these past projects, Murray Smith has demonstrated reliable adherence to budget and schedule requirements and delivered high quality products that have met the expectations of EWEB staff. The Willamette River Pipeline Crossing scope and fee were increased at the request of EWEB staff to obtain permits and obtain ODOT approval.

Purchasing Process

In June 2020, in accordance with public contracting rules, EWEB issued a formal Request for Proposals (RFP) using the Qualifications Based Selection (QBS) process for engineering services. The solicitation was publicly advertised on ORPIN. Selection for this solicitation is based on a two-step process. Step One is the qualification-based selection and the criteria scored included Project Approach (30 points), Project Experience (25 points), and Project Team Experience (30 points). Step Two allows for scoring of pricing of up to three proposers and was worth a maximum of 15 points.

After evaluating and scoring Step One, Murray Smith was selected as the most qualified consultant, consistent with the evaluation criteria (scoring 3 points higher than DOWL). Pricing proposals were evaluated in Step Two for both Murray Smith and DOWL. Murray Smith remained the highest ranked proposer after combining scores for Step One and Step Two.

Murray Smith’s response was clear and detailed, reassuring EWEB that the final deliverable will provide a thorough basis for design and construction. Members of the proposed team provide an above-average mix of skillsets for quickly resolving the potential complexities of the project; the project team includes known experts, with solid track records working on EWEB projects.

Vendor Name	City, State	Offered Price	Ranking
Murray Smith Associates	Portland, OR	\$397,921	1
DOWL	Eugene, OR	\$353,155	2

Competitive Fair Price (If less than 3 responses received)

Not applicable to the Qualification Based Selection Process.

**ACTION REQUESTED:**

Management requests the Board approve a Personal Services Contract with **Murray Smith Associates** for engineering services. Approximately \$12,500,000 was included in the Capital Plan for these services plus the construction of the storage tank through the end of 2022. The Water Five Year Capital Plan totals approximately \$118,000,000. Variances will be managed within the budget process and Board policy.