



The following questions have been posed by Commissioners prior to the scheduled Board Meeting on March 3, 2020. Staff responses are included below, and are sorted by Agenda topic.

Quarterly Strategic & Operational Report for Q4 2019

Appendix E – Contracts Awarded Report: McKenzie Commercial for Bethel Farm Restroom Construction: Please describe this project and why EWEB would be constructing restrooms. (PRICE)

RESPONSE: At the Kalaypua site, there was an existing well in place and our cost was minimal to be able to get water from the well for our emergency response equipment. In exchange for the use of the well and use of the facility, we agreed with Bethel School District to build a bathroom as part of the improvements to the facility. Bethel School District contributed \$30,000 in addition to our funding. As a comparison, for the other Emergency Water Sites, we have paid (\$100k) for the well drilling and other minor site improvements depending on the site in exchange to use the space and well usage.

Appendix E – Contracts Awarded Report: Make IT Happen for Business Analyst Consulting: Please describe the purpose of this contract. (PRICE)

RESPONSE: Make IT Happen is a local consulting company that provides business process and IT support. We have contracted with them for help with several projects in the past. This contract is to provide Business Analyst support (translating business practice and needs into technology) for the HRIS supporting Human Resources and the Energy Insite software that supports our Energy Management group. EWEB has had vacancies for the Business Analyst position so we have been using contract support as a transition strategy without budget impact.