

**EUGENE WATER & ELECTRIC BOARD
REGULAR SESSION
EWEB BOARD ROOM
500 EAST 4TH AVENUE
September 5, 2017
5:30 P.M.**

Commissioners Present: Dick Helgeson, President; Sonya Carlson (via teleconference), Steve Mital, John Simpson, Commissioners

Absent: John Brown, Vice President

Others Present: Sarah Creighton, Enterprise Risk Management Supervisor; Sue Fahey, Chief Financial Officer; Jason Heuser, Governmental Affairs Coordinator; Lena Kostopulos, Chief Human Resources Officer; Frank Lawson, General Manager; Mike McCann, Interim Chief Energy Officer

President Helgeson called the Regular Session to order at 5:30 p.m.

Agenda Check

Mr. Lawson asked for Board leniency on the amount of time allotted for Mr. Heuser's report and presentation.

Items from Board Members and General Manager

- Commissioner Carlson said that a constituent expressed concern to her as an EWEB Board Member, over a family of five—with a medical condition—having their power turned off right before a very hot weekend. She urged her colleagues to examine policy surrounding interrupting electric service to rate payers.
- Commissioner Simpson offered that he agreed with the policy examination idea put forth by Commissioner Carlson.
- President Helgeson agreed that Board review of policy was a good idea.
- Mr. Lawson reported that the Carmen Smith bond issuance in the amount of \$34 million would happen next week.
- Mr. McCann offered the Board an update on upriver operations in the midst of the forest fires currently burning.

Public Input

Webb Sussman of Eugene stated that, although there were a few latency issues, he was happy with EWEB's newly updated website. Mr. Sussman asked the Board how the utility's desire to diversify their power would factor into future decision-making. He also stated that the City of Eugene had several sites in the metro area that are suitable for large solar arrays. Finally, Mr. Sussman offered gratitude to the EWEB work crews for working in the smoke, although the members of the crew he saw were not wearing masks or respirators.

Keith Kueny of the Community Action Partnership of Oregon (CAPO) urged the Board to keep low-income programs intact.

Linda Heyl of Eugene urged EWEB to move toward carbon-free power supply.

Laurie Powell of Eugene urged EWEB to move toward carbon-free power supply.

Cynthia Kōkis of Eugene urged EWEB to move toward carbon-free power supply.

Debra McGee of Eugene urged EWEB to move toward carbon-free power supply. She posited that EWEB should not be selling wind energy.

Sean Boles of Eugene thought it would be a good idea to decentralize secondary energy sources, such as community solar energy projects. He added that if EWEB was going to sell off its wind farms, they should do so in a way that will give the utility the opportunity to buy them back in the future.

Sandra Bishop of Eugene reported that she had recently taken a tour of the Hayden Bridge facility. She said that there were many seismic measures being taken at the plant. She said the flume that ran through the building had been decommissioned in favor of seismic integrity.

Commissioner Mital stated the Board had recently passed a Strategic Plan including language which ensures the future of EWEB's low-income relief programs. He said that to his knowledge, EWEB was a leader in low-income support programs; he asked his colleagues for their support in investigating whether EWEB is in fact a leader in low-income support programs.

Commissioner Simpson offered the opportunity for a roundtable discussion about EWEB's website with Mr. Sussman. He continued that he really appreciated the testimony; he stressed how important community input is to the utility's smooth operations. Commissioner Simpson concluded that the Board and the utility strived to remain in the middle of the pack as far as utility expenses, with respect to comparator utilities.

President Helgeson clarified that the Board had not decided to sell the wind projects, but had only declared the projects in question as surplus. He concluded that the utility should not take any short term actions that would adversely affect the future options of the utility.

Commissioner Carlson was sympathetic to those members of the public who spoke urging EWEB to move toward carbon-free energy. She added that plans should be made to facilitate more electric vehicles in the area. Commissioner Carlson asserted that EWEB crew members working in the smoke should be wearing respiratory protection.

Mr. Lawson reported that fieldwork had been curtailed as much as possible due to the hazardous air quality conditions. He said that the big decisions the Board will have to make in the upcoming decade involve resources, particularly generating resources. He said the utility's goal was to synchronize supply and demand.

President Helgeson expressed concern about opportunities to sell surplus energy expiring.

BOARD ACTION ITEMS

Approval of Consent Calendar

MINUTES

1. August 1, 2017 Regular Session

CONTRACTS

2. Bonneville Power Administration (BPA) - for the interconnection of EWEB's Holden Creek Substation. \$400,000.
Contact Person is Rod Price 541-685-7122

3. Cayenta - for the purchase and implementation of a Customer Information System (CIS). \$6,400,000 (includes maintenance and support through June 2024).
Contact Person is Matt Barton 541-685-7109

RESOLUTIONS

4. Resolution No. 1717 - Update to Board Policy SD1, Mission, Vision, Values & Legacy.
Contact Person is Frank Lawson 541-685-7621

5. Resolution No. 1724 - Appointment of Supplemental Retirement Plan Committee Replacement Members.
Contact Person is Sue Fahey 541-685-7688

Commissioner Simpson moved to approve the Consent Calendar. The motion carried unanimously 4:0.

Items Removed From Consent Calendar

There were no items removed from the Consent Calendar.

GENERAL BUSINESS ITEMS

Proposed Update to Board Policy GP6, Rules of Conduct

Ms. Fahey and Ms. Creighton offered the Board a report on the proposed update to Board Policy GP6.

President Helgeson stated that he found the proposed language to be consistent not only with the requirements of the federal agencies from which the utility sometimes receives grants, but also with the language of ethics rules for public officials.

2017 State Legislative Session Summary & Carbon Pricing Update

Mr. Heuser offered the Board an overview and summary of the latest legislative session.

President Helgeson said that he thought EWEB's concerns were reasonable, yet there had been very little responsiveness from the leadership of the Oregon Department of Energy (ODOE).

Mr. Heuser offered that sweeping changes do not come naturally nor quickly to large state bureaucracy.

Commissioner Simpson asked for clarification on Qualification Based Selection (QBS).

Mr. Heuser clarified that with QBS, the utility would not be allowed to look at costs on the front end of the process. He said that he had learned which state legislators would be more open to working with the utility on the advent of QBS.

Commissioner Carlson expressed disappointment that QBS did not pass. She added that she would like to see more about the electric vehicle rebates in EWEB's marketing materials.

Commissioner Mital wondered if it would be a good idea to have some sort of check-in during the middle of a legislative session.

Mr. Lawson said he would get together with Mr. Heuser to try and determine the best course of action to address Commissioner Mital's above concern.

Mr. Heuser offered the Board an update and Power Point Presentation on carbon pricing.

Commissioner Carlson was interested in efforts to better educate the public about carbon pricing.

Mr. Lawson said he was excited to find ways of disseminating information about carbon pricing to the public.

Commissioner Carlson wondered if there was a way to let rate payers know they themselves could advocate for renewable energy at the State level.

Mr. Lawson agreed customer advocacy was important, but not all customers would want to advocate for renewable energy. He recommended seeking direction from the Board as to what exactly the public message surrounding renewable energy advocacy would be.

Correspondence and Board Agendas

Mr. Lawson offered the Board a report on correspondence and Board agendas.

Commissioner Mital asked if there was wording in the healthcare contract that would allow for a rebate if healthcare services rendered turned out to be below the insurance company's target as per paid coverage.

Ms. Kostopulos stated that there was previously a rebate in place in the healthcare contract, but now any amount that would have been rebated would be rolled back into the health coverage plan for EWEB.

Board Wrap Up

President Helgeson said there were a couple of follow-ups for staff, namely, data for funding low-income programs, and looking at Customer Service policy elements.

Commissioner Carlson offered that she would like to see all questions posited to staff by Board members be made a matter of public record, in order to promote transparency.

Mr. Lawson said he and staff would be looking into the marketing materials for electric vehicle incentives, and legislative controls.

President Helgeson said he would like to see a strategy in place which would produce a carbon-free portfolio.

President Simpson agreed with President Helgeson, however, he wondered if 100% carbon-free energy was even possible at this time.

Commissioner Mital expressed interest in further educating the public in the short term vis-à-vis carbon reduction.

President Simpson clarified that he was not supporting the purchase of energy credits or any other mechanism to reach 100% carbon-free status, but rather he just wanted to know how much it would cost.

Mr. Lawson said there were four distinct pieces to the resource decisions conversation:

- The building of a mix of resources, and the profile of how they produce.
- Consumption patterns.
- The marketplace.
- Regulation and legislation.

Adjournment

President Helgeson adjourned the Regular Session at 8:06 p.m.

Assistant Secretary

President

**EUGENE WATER & ELECTRIC BOARD
UPRIVER PRESENTATION SESSION
MCKENZIE FIRE & RESCUE TRAINING CENTER
42870 MCKENZIE HIGHWAY
September 19, 2017
6:30 P.M.**

Commissioners Present: Dick Helgeson, President; John Brown, Vice President; Sonya Carlson, Commissioner

Absent: Steve Mital, John Simpson, Commissioners

Others Present: Patty Boyle, Principal Project Manager; Frank Lawson, General Manager; Lisa McLaughlin, Environmental Supervisor; Karl Morgenstern, Environmental Supervisor; Tyler Nice, Systems Engineering Supervisor, Julie Nuttall, Vegetation Management Supervisor; Philip Peterson, Senior Engineer; Mark Zinniker, Generation Engineering Supervisor

President Helgeson welcomed everyone.

Carmen Smith Relicensing Update & Emergency Preparedness

Ms. Boyle and Mr. Zinniker offered an update and Power Point presentation on Carmen Smith relicensing and emergency preparedness.

Holden Creek & Thurston Substation Project Update

Mr. Nice and Mr. Peterson offered an update and Power Point presentation on the Holden Creek and Thurston Substation Project.

Leaburg Lake Silt Management Strategy

Ms. McLaughlin offered a report and Power Point presentation on Leaburg Lake silt management.

Lower McKenzie River Flows during Salmon Season

Mr. Lawson offered a report and Power Point presentation on lower McKenzie flows during salmon season.

Hazardous Spill Response

Mr. Morgenstern offered a report and Power Point presentation on hazardous spill response.

Tree Trimming

Ms. Nuttall offered a report and Power Point presentation on tree trimming.

General Question and Answer Session

An audience member expressed concern with the Walterville Canal, as it leaks onto their property. They also said within the last 20 years, there has been little to no maintenance on the canal.

Mr. Zinniker said that budgets are in place for canal maintenance moving forward. He added that due to the climate, there was a small window each year in which construction or maintenance could be done.

An audience member asked the Board and General Manager to allocate funds for maintenance of the Walterville Canal.

Vice President Brown acknowledged the need for action on this issue, and thanked the audience member for bringing it to EWEB's attention.

An audience member asked how long the license on Carmen Smith was issued for.

Ms. Boyle replied that she anticipated the license would be for 40 years.

An audience member asked how fish passage was being addressed at Trail Bridge.

Ms. Boyle responded they were implementing a trap and haul system at Trail Bridge.

An audience member expressed concern with EWEB patterning their facilities after Cougar Reservoir, because they believed the latter reservoir was dysfunctional.

An audience member wondered if there was an issue with contaminants in the silt deposited above Leaburg Dam.

Ms. McLaughlin reported that a 2015 broad-spectrum analysis was performed on the silt, no incompliant contaminant levels were found.

An audience member asked how lake levels were managed during the rainy season.

Ms. McLaughlin replied that the level of the lake is kept constant regardless of incoming flow.

An audience member thanked EWEB for their attention to keeping Chinook salmon out of the Walterville canal.

An audience member asked that the McKenzie River folk be represented on the EWEB Board.

Vice President Brown reminded the audience member that 6% of their rates go to the City of Eugene. He assured the audience member had the support and representation of the Board and the utility itself.

Conclusion

President Helgeson called the Upriver Presentation Session to a close at 8:01 p.m.

Assistant Secretary

President

**EUGENE WATER & ELECTRIC BOARD
EXECUTIVE SESSION
EWEB BOARD ROOM
500 EAST FOURTH AVENUE
September 22, 2017
12:00 P.M.**

Commissioners Present: Dick Helgeson President; Steve Mital, John Simpson, and Sonya Carlson (via telephone), Commissioners.

Absent: John Brown, Vice President

President Helgeson called the executive session to order at 12:00 p.m.

EXECUTIVE SESSION:

Pursuant to ORS 192.660(2)(h)

The EWEB Board of Commissioners met in Executive Session to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Others Present: Frank Lawson, General Manager, Mike McCann, Interim Chief Energy Officer, Sue Fahey, Chief Financial Officer, Sarah Creighton, Enterprise Risk Supervisor, Rod Price, Chief Electric Engineering & Operations Officer, Joe Harwood, Communications Specialist, Thomas Grim, Cable Huston LLP (via telephone), and Casey Nokes, Cable Huston LLP.

President Helgeson adjourned the Executive Session at 1:08 p.m.

Assistant Secretary

President

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to increase the contract amount with **Christenson Electric, Inc.** for Electric Utility Line Work Crews.

Board Meeting Date: October 3, 2017

Project Name/Contract#: Electric Utility Line Work Crew

Primary Contact: Rod Price Ext. 7122

Purchasing Contact: Quentin Furrow Ext. 7380

Contract Amount:

Original Contract Amount: \$415,000

Additional \$ Previously Approved: \$500,000

Invoices over last approval: \$185,000 (estimated through September 2017)

Percentage over last approval: 20%

Amount this Request: \$550,000 (includes \$185,000 estimated through September 2017)

Resulting Cumulative Total: \$1,465,000

Contracting Method:

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption: N/A

Term of Agreement: Up to 5 years

Option to Renew? No

Approval for purchases "as needed" for the life of the contract Yes

Narrative:

An increase to this Contract was previously approved by the Board at the January 10, 2017 Board meeting. The requested amount at that time was an additional \$500,000 to cover emergency services required as a result of the December 2016 ice storm. Staff is requesting the Board approve an additional \$550,000 for these services due to upcoming work demands.

With the upcoming fiber optic project in Eugene's downtown network area, EWEB crews will be diverted from the overhead regulatory work that they are currently performing. The overhead regulatory work is required by PUC. It is estimated that there is 8-12 weeks of work required of 2 crews to meet the timeline requirements. Using Christenson's crews for the regulatory work will allow the EWEB crews to focus on the downtown fiber project that requires access to network vaults, which is limited to EWEB crews.

Due to the increases of this contract, and the need to have additional contracts for emergency and storm event work, staff will be soliciting for multiple electric line crew contracts for 2018 and will close this Contract at the end of Q1 2018.

ACTION REQUESTED:

Management requests the Board increase the contract amount with **Christenson Electric, Inc.** for Electric Utility Line Work Crews. Funds for this work are available in the 2017 budget and planned for the 2018 budget. The Electric, Generation and Trading Operations budget for 2017 is \$162,000,000.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Supervisor: _____

Executive Officer: _____

Board Approval Date: _____

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **DocuTRAK Imaging, Inc.** for Record Storage Services.

Board Meeting Date: October 3, 2017

Project Name/Contract#: Record Storage Services / RFP 049-2017

Primary Contact: Sue Fahey Ext. 7688

Purchasing Contact: Ramie Alkire Ext. 7413

Contract Amount:

Original Contract Amount: \$ 150,000 (Over 5 years)

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$ 150,000

Resulting Cumulative Total: \$ 150,000

Contracting Method:

Method of Solicitation: Formal RFP

If applicable, basis for exemption: N/A

Term of Agreement: October 3, 2017 – October 2, 2022

Option to Renew? Annually up to 5 years

Approval for purchases "as needed" for the life of the contract Yes

Proposals/Bids Received (Range): 3 (\$0.36/box/month - \$0.41/box/month – basic monthly storage fee per box)

Selection Basis: Highest Ranked Proposer

The Board is being asked to approve a new contract with **DocuTRAK Imaging, Inc.** of Eugene, OR for Record Storage Services.

EWEB requires the services of a record storage service provider capable of providing a range of services, including secure storage of records, media pickup and delivery, inventory tracking, and record destruction and purging.

In August 2017, EWEB issued a Formal Request for Proposals (RFP) for record storage services. EWEB received three (3) responses from: Access Information Management of Fairview, OR; Iron Mountain Information Management of Tangent, OR; and DocuTRAK Imaging Inc, of Eugene, OR. The responses were evaluated based on the criteria stated in the RFP which included Proposer's Ability and Capability to Perform the Work, Transition Services, Staff, References, and Fees.

DocuTRAK Imaging Inc. was found to be responsive and received the highest score in the evaluation of proposals. DocuTRAK scored high in Ability and Capability to Perform the Work, Transition Services, and Fees. The proximity of DocuTRAK's storage location to EWEB's ROC facility will result in significantly decreased costs to transport records, decreased risk of damage during transportation of records over long distances, and improved environmental impacts by lessening delivery truck pollutants. Staff has successfully negotiated a contract, and has issued a Notice of Intent to Award, pending Board approval.

The total contract amount will be approximately \$150,000 over the total five-year period. The contract amount is based on the estimated storage fees, including associated services, which have historically averaged \$25,000 annually, and also reflects upcoming organizational consolidation efforts which may impact on-site storage availability.

ACTION REQUESTED:

Management requests the Board approve a new contract with **DocuTRAK Imaging, Inc.** of Eugene, OR for Record Storage Services. The total Finance division budget is \$9Million for 2017, and this item's future obligation will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Supervisor: _____

Executive Officer: _____

Board Approval Date: _____

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **VERB Marketing + PR** for Advertising and Marketing Services.

Board Meeting Date: October 3, 2017

Project Name/Contract#: Advertising and Marketing Services 032-2017

Primary Contact: Rene Gonzalez Ext. 7666

Purchasing Contact: Carla Aguilar Ext. 7487

Contract Amount:

Original Contract Amount: \$ 250,000 (over five years)

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$ 250,000

Resulting Cumulative Total: \$ 250,000

Contracting Method:

Method of Solicitation: Formal RFP

If applicable, basis for exemption: N/A

Term of Agreement: October 4, 2017 – October 3, 2022

Option to Renew? Annually up to 5 years

Approval for purchases "as needed" for the life of the contract Yes

Proposals/Bids Received (Range): 5/\$110 to \$125/hour

Selection Basis: Highest Ranked Proposer

The Board is being asked to approve a new contract with **VERB Marketing + PR** of Eugene, OR for Advertising and Marketing Services on an as needed basis.

EWEB requires outside support for strategic marketing work so internal staff can focus on communication and delivery of core products and services. Staff plan to leverage secondary research and regional and national industry partnerships to increase cost-effectiveness of our marketing communications whenever possible. In addition, EWEB will continue to communicate with customers directly through regional template materials (e.g., monthly bill inserts, quarterly newsletters). Materials will need to be modified to address EWEB customer-owners, communicate EWEB-specific offerings and increase awareness of issues unique to EWEB service territory and resources.

In September 2017, EWEB issued a Formal Request for Proposal (RFP). EWEB received proposals from five (5) firms; VERB Marketing + PR of Eugene, OR; Bell + Funk Creative LLC of Eugene, OR; iMedia Group of NY; AHM Brands of Eugene, OR; and Comcast Spotlight of Eugene, OR. The responses were evaluated on criteria including quality work and experience, integrated marketing communications approaches, Understanding of Eugene community, and rates.

VERB Marketing + PR was found to be responsive and received the highest score in the evaluation based on the criteria. Staff has issued a Notice of Intent to Award to VERB Marketing + PR, pending Board approval.

If approved, VERB Marketing + PR will be retained and used on an "as needed" basis to provide Advertising and Marketing Services. Anticipated services suggest that the contract amount will be an average of approximately

\$50,000 per year, for up to five years. The actual total dollar amount, however, is unknown and may be more or less than the estimated volume, e.g., variable due to reorganization of internal staff and potential to outsource services.

ACTION REQUESTED:

Management requests the Board approve a new price agreement with **VERB Marketing + PR** of Eugene, OR for Advertising and Marketing Services on an as needed basis. The Customer and Community Relations budget for 2017 is \$21.7 Million, funds for these services will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Supervisor: _____

Executive Officer: _____

Board Approval Date: _____



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Helgeson, Brown, Mital, Simpson and Carlson
FROM: Sue Fahey, Chief Financial Officer; Sarah Creighton, Enterprise Risk Supervisor
DATE: September 22, 2017
SUBJECT: Board Policy GP6, Rules of Conduct
OBJECTIVE: Approval of Resolution No. 1723, Revision to Board Policy GP6, Rules of Conduct

Issue

Staff has entered into a Federal Grant with specific Conflict of Interest rules that Board policy does not presently align with. On September 5, 2017, the Board reviewed proposed changes to Board Policy GP6, Rules of Conduct.

Discussion

The Federal Economic Development Administration (EDA) grant; awarded to a multi-agency partnership, consisting of EWEB, the City of Eugene and Lane Council of Governments; to install the downtown fiber optic network requires specific standards of conduct for Board members which currently are not included in EWEB's Board Policy GP6.

The attached proposed revision will enable compliance with the standards of conduct requirement of the EDA grant.

Recommendation/Requested Board Action

Approval of Resolution No. 1723 to reflect the changes to Board Policy GP6.

Attachments:

Exhibit A: Redlined existing Board Approved GP6

Exhibit B: Proposed revised Board Approved GP6

Exhibit A – Proposed GP6 Language

Policy Number: GP6
Policy Type: Governance Process
Policy Title: Rules of Conduct
Effective Date: ~~October 6, 2015~~ **October 3, 2017**

The Board of Commissioners adopts as its own the following rules of conduct:

1. Commissioners will treat each other with courtesy, civility and respect despite differences of opinion; Commissioners will treat staff with the same level of respect.
2. In public, Commissioners will talk positively about the organization, fellow Board members, management and employees.
3. Commissioners and the General Manager will keep each other informed about all situations, which may directly affect them, or the organizational status of the utility.
4. Commissioners will be respectful of limited meeting time; Board priorities will take precedence over individual priorities.
5. Commissioners will be active team members, be prepared for the various Board decision issues, and fulfill their responsibilities to participate in decisions.
6. Commissioners will listen, discuss and try to understand one another's views.
7. Once a decision is reached, Commissioners will support the Board decision even though they might hold a minority viewpoint.
8. Commissioners will speak only for themselves unless authorized to speak for the Board.
9. Commissioners may send a written statement to the Board Secretary/Assistant Secretary in advance of a meeting from which they will be absent if they wish to have their opinions, concerns, and perspectives on a Board agenda item included. The Board President will read the provided written statement into the record. This action will not be recorded as a vote for or against any proposal before the Board.
10. Commissioners will attempt to understand their legal obligations and if unclear, will seek the advice of legal counsel.
11. Personal issues between Commissioners will be dealt with individually and privately, and if needed, a third party will be used to help with the issue.
12. Commissioners shall not use or attempt to use their official position or office to obtain financial gain or avoidance of financial detriment as required by state law. In the administration of any Federal Grant awarded to EWEB, Commissioners shall neither use their position, nor permit interested parties or immediate families to use their positions, for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or of personal gain contrary to applicable federal law.

Exhibit A – Proposed GP6 Language

Source: Board Approved 09/02/2003, Ratified 04/19/2005, Revised 10/06/2015, Resolution No. 1526; Revised October 3, 2017, Resolution No. 1723.

Policy Number: GP6
Policy Type: Governance Process
Policy Title: Rules of Conduct
Effective Date: October 3, 2017

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3. Commissioners and the General Manager will keep each other informed about all situations, which may directly affect them, or the organizational status of the utility.
4. Commissioners will be respectful of limited meeting time; Board priorities will take precedence over individual priorities.
5. Commissioners will be active team members, be prepared for the various Board decision issues, and fulfill their responsibilities to participate in decisions.
6. Commissioners will listen, discuss and try to understand one another's views.
7. Once a decision is reached, Commissioners will support the Board decision even though they might hold a minority viewpoint.
8. Commissioners will speak only for themselves unless authorized to speak for the Board.
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10. Commissioners will attempt to understand their legal obligations and if unclear, will seek the advice of legal counsel.
11. Personal issues between Commissioners will be dealt with individually and privately, and if needed, a third party will be used to help with the issue.
12. Commissioners shall not use or attempt to use their official position or office to obtain financial gain or avoidance of financial detriment as required by state law. In the administration of any Federal Grant awarded to EWEB, Commissioners shall neither use their position, nor permit interested parties or immediate families to use their positions, for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or of personal gain contrary to applicable federal law.

Exhibit B

Source: Board Approved 09/02/2003, Ratified 04/19/2005, Revised 10/06/2015, Resolution No. 1526; Revised October 3, 2017, Resolution No. 1723

**RESOLUTION NO. 1723
OCTOBER 2017**

**EUGENE WATER & ELECTRIC BOARD
RESOLUTION APPROVING REVISIONS TO BOARD POLICY GP6**

WHEREAS, the Eugene Water & Electric Board (EWEB) maintains a Board Policy Manual that contains governing policies for the Board of Commissioners; and

WHEREAS, the Board of Commissioners periodically reviews said policies and identifies required modifications or amendments to those policies; and

WHEREAS, the Board of Commissioners periodically determines that new policy is required to adequately document the work or intention of the Board with regard to governance, Board-staff linkage, strategic direction or executive limitations; and

WHEREAS, the Board of Commissioners has reviewed a modification to Board Policy GP6, Rules of Conduct and has determined that the modification is appropriate and necessary.

NOW, THEREFORE, BE IT RESOLVED the Eugene Water & Electric Board hereby approves the revisions to Board Policy GP6 – Rules of Conduct.

DATED this 3rd day of October 2017.

THE CITY OF EUGENE, OREGON
Acting by and through the
Eugene Water & Electric Board

President

I, ANNE M. KAH the duly appointed, qualified, and acting Assistant Secretary of the Eugene Water & Electric Board, do hereby certify that the above is a true and exact copy of the Resolution adopted by the Board at its October 3, 2017 Board Meeting.

Assistant Secretary