

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a contract with **C-2 Utility Contractors** for **Boring Services to Support the Water and Electric Utilities**.

Board Meeting Date: September 6, 2016
Project Name/Contract#: ITB 033-2016 Boring Services
Primary Contact: Mel Damewood Ext. x7145
Purchasing Contact: Collin Logan Ext. x7426

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other
Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contract Amount:
Original Contract Amount: \$ 1,400,000 over 5 years
Additional \$ Previously Approved: \$n/a
Invoices over last approval: \$n/a
Percentage over last approval: _____ %
Amount this Request: \$ 1,400,000
Resulting Cumulative Total: \$1,400,000 over 5 years

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input checked="" type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

Contracting Method:
Method of Solicitation: Formal Invitation to Bid
If applicable, basis for exemption: n/a
Term of Agreement: 1-year
Option to Renew? Yes, annually for up to 5-years total
Approval for purchases "*as needed*" for the life of the contract Yes
Proposals/Bids Received (Range): 3 (\$1,380,075-\$2,492,475)
Selection Basis: Lowest responsive bidder

Narrative:

The Board is being asked to approve a new contract with **C-2 Utility Contractors** of Coburg, Oregon for the purchase of Boring Services on an as-needed basis.

EWEB requires Boring Services for use in EWEB's water and electric distribution system to minimize impacts to roadways and to provide construction services for customers where local jurisdictions restrict activity in the roadways. In situations where EWEB is allowed to excavate in the roadway, the restoration costs are increasingly volatile and add substantial costs to project budgets.

Services will include installing high density polyethylene sleeves using directional drilling and associated services such as sheeting, shoring, and bracing; providing utility locates, traffic control and erosion control at the work site; excavation and backfilling; and construction site management.

Staff issued a formal Invitation to Bid in July 2016. Eight companies reviewed the project, and three responses were received. C-2 Utility Contractors was determined to be the lowest responsive and responsible bidder. Responses were received by Professional Underground of Eugene, OR and Robinson Brothers Construction of Vancouver, WA.

This is a new contract for EWEB, based on projected use the total contract amount will be approximately \$1,400,000 over the five-year period. The actual total dollar amount, however, is unknown and may be more or less than that estimated volume. Purchases will be based on an as-needed basis at established unit rates and not on any specific annual quantity. The annual cost will be within the amount budgeted for that specific year.

If approved, staff will purchase as-needed Boring Services at the agreed-upon prices. The contract is for one-year with the option to renew for four additional one-year periods.

ACTION REQUESTED:

Management requests the Board approve a contract price agreement with **C-2 Utility Contractors** for **Boring Services to support the water and electric utilities**. Funds for this work are budgeted for 2016 and will be budgeted annually.

SIGNATURES:

Contract Administrator: _____

Chief Engineering & Operations Officer: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____