

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new price agreement with **EATON Electric** for the periodic purchase of network protectors.

Board Meeting Date: 5/3/16
Project Name/Contract#: Contract 009-2016
Primary Contact: Mel Damewood Ext. 7145
Purchasing Contact: Ramie Alkire Ext. 7413

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

Contract Amount:
Original Contract Amount: \$ 900,000 over 5 years
Additional \$ Previously Approved: \$ n/a
Invoices over last approval: \$ n/a
Percentage over last approval: n/a %
Amount this Request: \$ 900,000 over 5 years
Resulting Cumulative Total: \$ 900,000 over 5 years

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contracting Method:
Method of Solicitation: Direct Negotiation
If applicable, basis for exemption: EWEB Rule 3-0275 Sole Source Procurements
Term of Agreement: May 3, 2016 – May 2, 2021
Option to Renew? No

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input checked="" type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

Approval for purchases "as needed" for the life of the contract Yes

Narrative:

The Board is being asked to approve a new price agreement with **Eaton Electric** of Waukesha, WI for the purchase of network protectors on an as needed basis.

EWEB requires network protectors for use in EWEB's downtown secondary grid network. Network protectors are circuit breaker and relay units that are required on the low voltage side of distribution transformers feeding the secondary grid network. Network protectors open to prevent backfeeding the primary feeder conductors during a primary feeder conductor fault or when the feeder breaker is opened. For crew safety, in 2014 EWEB revised its specification for network protectors to be dead-front. Dead front equipment is much safer to work and maintain than live front equipment since there are no exposed energized components immediately inside the enclosure door that may be accidentally contacted during maintenance or operation.

There are two manufacturers of network protectors and only one, Eaton Electric, manufactures a dead front network protector. Staff has negotiated a five-year price agreement with Eaton Electric and estimates that the total contract amount will be approximately \$900,000 over the total five-year period. The actual total dollar amount, however, is unknown and may be more or less than that estimated volume. Purchases will be based on need and not on any specific annual quantity. The annual cost will be within the amount budgeted for that specific year.

If approved, staff will purchase required network protectors at the established prices over the life of the price agreement.

ACTION REQUESTED:

Management requests the Board approve a new price agreement with **Eaton Electric** for the purchase of **network protectors**. Funds for these purchases were budgeted for 2016 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

LT Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____