

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Mason Bruce & Girard, Inc.** for GIS-based web application development services.

Board Meeting Date: February 2, 2016  
Project Name/Contract#: MWERS Web Application/RFP 050-2015  
Primary Contact: Steve Newcomb Ext. 7391  
Purchasing Contact: Tracy Davis Ext. 7468

### Contract Amount:

Original Contract Amount: \$ 300,000  
Additional \$ Previously Approved: \$ N/A  
Invoices over last approval: \$ N/A  
Percentage over last approval: N/A %  
Amount this Request: \$ 300,000  
**Resulting Cumulative Total:** \$ 300,000

### Contracting Method:

Method of Solicitation: Formal Request for Proposals  
If applicable, basis for exemption: N/A  
Term of Agreement: February 2016 – January 2021  
Option to Renew? No  
Approval for purchases "as needed" for the life of the contract No

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

### NARRATIVE:

The Board is being asked to approve a new contract with **Mason Bruce & Girard, Inc.** of Portland, Oregon for the purchase of GIS-based web application development services.

EWEB requires an efficient and effective emergency response system for hazardous material spills upstream of EWEB's new alternate drinking water source. The current emergency response system includes the McKenzie Watershed, but is now required to include the Middle Fork and Coast Fork Willamette watersheds in order to protect the alternate source.

Contract objectives are to re-platform, update, and enhance the current McKenzie Watershed Emergency Response System (MWERS) from a PC-based application, to a web application that is accessible and functional across a range of browsers and operating systems, including mobile devices, easy to use for non-GIS operators, and scalable to expanded geographies.

In November 2015, staff issued a Formal Request for Proposals (RFP). The RFP was reviewed by 17 companies; EWEB received proposals from Mason Bruce & Girard, Inc. of Portland, OR and Innovate! Inc. of Washington, DC. The responses were evaluated based on the following evaluation criteria: firm's experience; key individuals' experience; project approach; capacity and implementation; post-production support/maintenance and enhancement; and cost.

Staff has negotiated a contract with **Mason Bruce & Girard, Inc.** of Portland, Oregon. They have been selected to provide these services. Staff has issued a notice of Intent to Award the contract to **Mason Bruce & Girard, Inc.**, pending Board approval.

### ACTION REQUESTED:

Management requests the Board approve a new contract with **Mason Bruce & Girard, Inc.** for GIS-based web application development services. Funds for this work were budgeted for 2016 and will be budgeted annually.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

LT Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_