

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new price agreement with **McFarland Cascade Holdings Inc.** for the periodic purchase of Wood Poles (as needed to replenish stock).

Board Meeting Date: 12/6/16
Project Name/Contract#: ITB 038-2016
Primary Contact: Mel Damewood Ext. 7145
Purchasing Contact: Ramie Alkire Ext. 7413

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

Contract Amount:
Original Contract Amount: \$ 670,000 (over 5 years)
Additional \$ Previously Approved: \$ n/a
Invoices over last approval: \$ n/a
Percentage over last approval: n/a %
Amount this Request: \$ 670,000
Resulting Cumulative Total: \$ 670,000 (over 5 years)

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contracting Method:
Method of Solicitation: Formal Bid
If applicable, basis for exemption: n/a
Term of Agreement: December 7, 2016 – December 6, 2021
Option to Renew? No
Approval for purchases "as needed" for the life of the contract Yes
Bids Received (Range): 3 (\$665,224 - \$1,020,575)
Selection Basis: Lowest responsive, responsible bidder

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input checked="" type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

Narrative:

The Board is being asked to approve a new price agreement with **McFarland Cascade Holdings Inc.** of Eugene, OR for the purchase of Wood Poles on an as needed basis.

In October 2016, EWEB issued a formal invitation to bid to establish a price agreement for the purchase of Wood Poles. The solicitation was reviewed by 6 companies. Three (3) responses were received; McFarland Cascade Holdings Inc. was determined to be the lowest responsive and responsible bidder.

Responses were received by Bell Lumber and Pole of Conway, Washington, McFarland Cascade Holdings Inc. of Eugene, Oregon, and Cox Industries, Inc. of Bellingham, Washington.

Historical procurement data suggests that the total contract amount will be approximately \$670,000 over the total five-year period. The actual total dollar amount, however, is unknown and may be more or less than that estimated volume. Purchases will be based on need and not on any specific annual quantity. The annual cost will be within the amount budgeted for that specific year.

If approved, staff will purchase required Wood Poles at the established prices over the life of the contract. The contract is for five years.

ACTION REQUESTED:

Management requests the Board approve a new price agreement with **McFarland Cascade Holdings Inc** for the **purchase of Wood Poles**. Funds for this purchase were budgeted for 2016 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____