

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a Contract with **Christenson Electric, Inc.** for Electric Utility Line Work Crews.

Board Meeting Date: December 6, 2016
Project Name/Contract#: Electric Utility Line Work Crew
Primary Contact: Mel Damewood Ext. 7145
Purchasing Contact: Quentin Furrow Ext. 7380

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other
Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contract Amount:
Original Contract Amount: \$ 415,000
Additional \$ Previously Approved: \$ N/A
Invoices over last approval: \$ N/A
Percentage over last approval: N/A %
Amount this Request: \$ \$415,000
Resulting Cumulative Total: \$ \$415,000

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input checked="" type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

Contracting Method:
Method of Solicitation: Formal Invitation to Bid
If applicable, basis for exemption:
Term of Agreement: Up to 5 years, as needed
Option to Renew? No
Approval for purchases "as needed" for the life of the contract Yes
Proposals/Bids Received (Range): (4) \$414,300 - \$531,460
Selection Basis: Lowest responsive and responsible Bid
Narrative:

The Board previously authorized the General Manager to enter a contract, up to \$400,000, at the November 1, 2016 Board meeting. The lowest bid received was \$414,300, therefore, Staff is requesting the Board approve a higher amount at this time.

Electric Operations generally maintains five crews; due to injuries, Electric Operations can only staff four of the five required crews. Time is of the essence on this contract. The current workload and the approaching storm season require a contracted crew as soon as possible. The contract would then be available on an as-needed basis for storm events or limited EWEB staffing availability.

Work will include installation, repair and maintenance of transmission and distribution lines and auxiliary equipment including, but not limited to poles, conductor, cross arms, pins, insulators, guys, transformers, and switch racks. Contractor will provide equipment and supervision for the crew, planning and materials use will be supported by EWEB. Work may include PUC, customer required, and routine maintenance activities.

Responses were received from Christenson Electric of Portland, OR, Key Line Construction of Myrtle Point, OR, International Line Builders of Tualatin, OR and Henkels & McCoy of Portland, OR.

ACTION REQUESTED:

Management requests the Board approve a Contract with **Christenson Electric, Inc.** for Electric Utility Line Work Crews. Funds for this work are available in the 2016 and planned 2017 budget.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____